

BURTON & WINKTON PARISH COUNCIL

APPLICATION FOR GRANT - ORGANISATION/GROUP ONLY



[The Council regret that they are unable to consider grants or sponsorships for individual persons]

Please Note: *This form MUST be completed IN FULL before the Council may consider any grant application. Applications must also enclose copies of their organisation's CONSTITUTION, their most recent ANNUAL REPORT, their last AGM MINUTES, & a copy of their most recent published ANNUAL ACCOUNTS.*

FULL NAME OF APPLICANT.

[Charity/Organisation]

FULL POSTAL AND **EMAIL** ADDRESS

OF APPLICANT. [Charity/Organisation]

Email:

POST CODE

3. Regd. Charity No. [If applicable]

4. Telephone No.

5. Full NAME of organisation's delegated contact.

6. Position/Title of nominated contact.

7. Please describe your organisation's aims and objectives.

8. Does your organisation work **SOLELY** for the benefit of the people of Burton & Winkton Parish Council?

9. If "YES" how many Burton & Winkton Parish Council residents benefit on a regular basis from your organisation?

10. If the answer to question 8 is "NO", please specify the geographical areas that you provide for and the number of persons that regularly benefit from your Charity or organisation.

11. If your organisation is OUTSIDE Burton & Winkton Parish Council, how many Burton & Winkton Parish Council residents do [or will] regularly benefit from the services you provide?

12. Are you seeking Grant Aid from other sources? [e.g. BCP etc] Please specify below:

13. How many **UNPAID VOLUNTEERS** do you have?

14. How many **FULL TIME PAID** staff?

15. How many **PART-TIME PAID** staff

Have you ever received a grant from Burton & Winkton Parish Council at any time in the past?

If "YES", please enter month, year & amount: DATE when grant awarded? _____

AMOUNT awarded? _____

PART 2. - ABOUT YOUR GRANT APPLICATION

18. What GRANT SUM are you applying for to BURTON & WINKTON PARISH COUNCIL?
Please enter the amount applied for IN FIGURES, in the box.

£

19. Please provide your bank account name/number and sort code:

20. Is your organisation registered for VAT? i.e. Can you claim VAT? YES/NO (delete as necessary)

21. Would you please specify what the grant would be used for? [e.g. Capital project, Running costs?]

22. If the grant is towards a PROJECT DEVELOPMENT, do you require formal planning consent?
YES/NO (please circle as necessary)

23. If the grant is to be used for a PROJECT, when do you expect to start and finish?

Start date

Finish Date?

24. Please give any additional information that you feel is relevant, or will support the grant application. *e.g. Any fund raising events undertaken by your organisation, & any amounts raised. [than grant applications]*

CONFLICT OF INTEREST DECLARATION

To ensure transparency, applicants must declare any known conflicts of interest with Burton & Winkton Parish Council.

25. Does any member of your organisation have a personal, financial, or professional connection with any current Burton & Winkton Parish Councillor or employee? ☐ Yes ☐ No

If YES, please provide details:

Name of Councillor/Employee:

Nature of connection:

Name/role of person within your organisation involved:

(A declared conflict does not automatically prevent a grant being awarded, but failure to declare one may invalidate the application.)

PLEASE NOTE: *If your grant application is successful, whether in whole or in part, it would be conditional upon you [i.e. your organisation] acknowledging BURTON & WINKTON PARISH COUNCIL in your Annual Report, or in any other publication [Newsletter, magazine, etc] relevant to your organisation. In signing this grant application, you agree to be bound by this condition.*

Signed: _____

Dated: _____

You are very welcome to attend the Council meeting where your grant application will be discussed.