



BURTON & WINKTON PARISH COUNCIL

BURTON COMMUNITY CENTRE
SANDY PLOT, BURTON
BH23 7NH

email: Clerk@Burtonandwinktonparishcouncil.gov.uk

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Councillors are summoned and residents invited to the Burton & Winkton Annual Parish meeting followed by the Burton & Winkton Annual Council meeting on Tuesday 12th May 2026 at Burton Community Centre, Sandy Plot at 7.30pm.

Katie Hughes – Locum Clerk, 1st May 2025.

Annual Parish Meeting.

1. **Chairman's review of the year.**
2. **Parish Council – future plans.**
3. **Parishioner's questions.**

AGENDA

1. **Election of Chair** – To elect the Chair for the year to May 2027.
2. **To Receive Apologies for Absence** and the Clerk will confirm that the meeting is Quorate.
3. **Election of Vice Chair** – To elect the Vice Chair for the year to May 2027.
4. **To approve the Minutes** of the Meeting held on 14th April 2026 and any matters arising from these minutes.
5. **Any Declarations of Interests by members.**
6. **Public participation section.**
7. **Chairman's Comments.**
8. **To consider any Planning Applications: -**
 - P/26/01939/HOU 89 Footners Lane, BH23 7NR received 29.04.26
9. **Correspondence.**
 - Email received from Tor & Co on behalf of Bargate wishing to introduce themselves as the planning consultancy requesting a meeting regarding their vision of a residential development for the Land North of Salisbury Road. Forwarded to Dorset Planning for their advice. For information only at this stage.
10. **Update on flooding across the parish.**
11. **Police report.**

Please email the clerk: Clerk@Burtonandwinktonparishcouncil.gov.uk with any questions you may wish to raise with the Parish Council, prior to the 12 May.

12. Ward Councillors report. (Ward Cllr Flagg)

13. Environment & Amenities update:

- **Delegation of Flagpole Responsibilities** – (Cllr HN)

To consider and, if agreed, formally delegate responsibility for all operational matters relating to the parish flagpole — including flag flying, routine maintenance, cleaning, and associated day-to-day management — to **Cllr Nazar with effect from the date of the resolution**. Football club request to terminate lease update on paperwork. (Chair MM)

- Update on Scouts electrical socket (Chair MM)
- Dog bag dispensers Winkton Sports fields (Cllr MC)
- Update on reported Fly tipping (Cllr MC)
- **Bus Shelter replacement** – Burton Green “Kathleen Chance” wooden bus stop is on its last legs and needs replacing. Discuss course of action and funding. (All

14. Discuss any village events including:

- Maypole Dancing 2026.
- 4th July 2026 Scout carnival.
- Flagpole blessing to be held alongside the Armistice Day tributes at 11am on 11th November 2026.

15. Burton Community Centre update: (Chair MM)

16. Update on unregistered land review. (Cllr MC)

17. Community Speedwatch:

- Update on SID replacement units. (Chair MM/Clerk)

18. Any Updates on future Parish projects:

- War memorial monument.
- Staple Cross monument – Repair/Maintenance (Cllr TB)
- Replacement welcome signs (Cllr AR)
- Tranquillity benches (Cllr AR)
- Replacement/rethink of existing flower tubs and troughs.

19. Neighbourhood Plan briefing & update. Nothing to update.

20. Locum Clerk’s update to include expenditure, bank reconciliations & financial reports: (Clerk)

- Invoices to be approved for payment (circulated prior to meeting).
- Bank reconciliation to date.
- Administration update: to consider and if agreed adopt **Vexatious Policy** from the date of resolution. (circulated prior to meeting).
- **Risk Assessment**, to consider and if agreed, adopt Risk assessment from the date of resolution. (circulated prior to meeting).
- **VAT reclaim** completed for year 01.04.25-31.03.26.

Date of Next Meeting: 16th June 2026, 7.30pm