



BURTON & WINKTON PARISH COUNCIL

BURTON COMMUNITY CENTRE

SANDY PLOT, BURTON

BH23 7NH

email: clerk@burtonandwinktonparishcouncil.gov.uk

Tel: 01202 470457

M: 07935 448405

**Councillors are summoned and residents are invited to a
Meeting of Burton & Winkton Parish Council on
Tuesday 16th June 2026,
Burton Community Centre, Sandy Plot, Burton at 7.30pm.
Katie Hughes – Locum Clerk**

AGENDA

1. **To Receive Apologies for Absence** and the Clerk will confirm that the meeting is Quorate.
2. **To Confirm the Minutes of the Meeting** held on 12th May 2026 and any matters arising.
3. **Any Declarations of Interests by members.**
4. **Public participation section.**
5. **Chairman's Comments.**
6. **To consider Planning Applications:** No updates received or outstanding applications to discuss.
 - Land North of Salisbury Road. (Cllr MC)
7. **Correspondence:**
 - Email received from parishioner re access to playing field forced by contractor enclosing photos on 4th June 2026 (Cllr MM/Clerk)
 - Letter received from Bournemouth Water re River Avon breach. Meeting to be arranged. (Cllr AR).
8. **Staffing Committee update** – (Cllr MM) – Signing of contract by new clerk.
9. **Assertion 10** – Draft Data Audit produced as requested by Internal audit for full compliance.
To be adopted by council.
10. **Discuss flooding across the parish.**
 - Road Closed Barriers – any update.
11. **Police report.**
12. **Ward Councillors report.** (Cllr DF)
13. **Environment & Amenities update**
 - Football club request to terminate lease – no update forthcoming from Council solicitors.
 - Update on outstanding electrical works at Scout Hut (Clerk)
 - Dog bag dispensers Winkton Sports fields (Cllr MC)
 - Update on reported Fly tipping (Cllr MC) – to be addressed later in year.

14. Update on quotes - Bus Shelter replacement – Burton Green

15. Discuss upcoming village events.

- 4th July 2026 Scout carnival. Paperwork to be chased with Scouts. Clerk has notified re B&WPC having a stand and offer of help and usual loan of chairs .

16. Burton Community Centre Update:

- Update hall hirers and building maintenance work (Chair MM)
- Update on Veolia Grant and status of already agreed works (Chair/All)

17. Any further update available on unregistered land review. (Cllr MC)

18. Community Speed watch:

19. Potential future Parish projects: Updates on previously suggested parish project list. (All)

20. Update on the Burton & Winkton Neighbourhood Plan. (Cllr MC)

It was reported that the Basic Conditions Statement has been updated following the Environment Agency's comments on flood risk, and all matters discussed at the recent meeting held 9th June 2026 have been checked and incorporated.

- Updated housing target calculations and revised Roeshot plan.
- Updated flood-risk information and mapping for the site south of Burton,
- Updated flood-risk information and mapping for the Hawthorn Barns employment sites
- To obtain approval for the Plan to progress to examination (All).

21. Clerk's report to include:

- Expenditure, bank reconciliations & financial reports. (Circulated prior to the meeting and for approval and then signed by RFO and Chair).
- **Approval** of the Annual Governance & Accountability Return (AGAR) 2025/26 and the Internal Audit Report, the Chair and Clerk/RFO will approve and sign the required sections on behalf of the Council once approved by the members.
- Amendment and signing of change of contact details to be submitted by Chair and RFO.
- Confirmation of NO conflict of interest with BDO by Chair and RFO to be signed.
- Supplier payments circulated prior to meeting and subject to approval the Chair and Clerk/RFO will sign.
- Updated Vexatious policy to be approved and adopted.
- Data Audit (as in auditors report) to be adopted.
- Grant form and accompanying policy (as in auditors report) to be adopted.
- Website Contact Forms - Vision ICT to be contacted regarding website contact forms. (Cllr MM)

Date of Next Meeting – **14th July 2026 – 7.30pm**