# BURTON & WINKTON PARISH COUNCIL

BURTON COMMUNITY CENTRE
SANDY PLOT, BURTON
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Councillors are summoned and residents are invited to a
Meeting of Burton & Winkton Parish Council on
Tuesday, 20th October 2026,
Burton Community Centre, Sandy Plot, Burton at 7.30pm.
*Katie Hughes – Parish Clerk*

## AGENDA

1. **To Receive Apologies for Absence** and the Clerk will confirm that the meeting is Quorate.
2. **To approve the Minutes of the Meeting** held on 8th September 2026 and any matters arising.
3. **Any Declarations of Interests by members.**
4. **Co-option to Fill Councillor Vacancy:**
   To consider an application received for co-option to Burton & Winkton Parish Council and, if appointed, for the successful candidate to sign the Declaration of Acceptance of Office and complete the necessary statutory forms.
5. **Public participation section.**
6. **Chairman's Comments.**
7. **Update on Current Planning Applications**
   - Land North of Salisbury Road
   - Land off Burley Road
   - Application P/26/03974/FUL, Meadowside – Proposed siting of caravans
8. **Correspondence.**
9. **Tri-Parish Council Update.**
10. **Police Report.**
11. **Ward Councillor's Report.** (Cllr DF)

12. **Environment & Amenities Update** *(circulated prior to meeting):*

- Football club request to terminate lease – update from Steele Raymond.
- Update on Scouts outstanding electrical works
- To discuss general Grounds Maintenance and agree course of action including purchase of grass seed and replenishment of trees.
- To approve necessary expenditure associated with the safe removal and licensed disposal of wooden bs shelter
- To consider use of rainwater tanks on parish council managed land
- To consider, and if thought appropriate, promote resident engagement through a community volunteers programme and social media.

13. **Burton Community Centre Update:**

14. **Community Speed Watch Update**:

15. **Parish Events, Community Engagement and Initiatives:**

- **Remembrance Sunday** – St Luke's Church
- **Armistice Day** – Resident (ex-forces) initiative, BWPC promote, St Luke's blessing and bell ringing – possible school involvement from 2026
- **Parish Christmas tree update -** BWPC
- **Carols by the Green** – URC host, BWPC sponsor making contribution of £100 towards event
- **Warm Space** – St Luke's initiative, BWPC sponsor making contribution of £100
- **Raising of the Cross** – URC – no parish council involvement other than to authorize use of Burton Green
- **Parish Spring Clean** – BWPC advertise to encourage community involvement
- **St George's Day –** BWPC raising of St George flag
- **Maypole Dancing** – Burton School, Parish Council and URC
- **Scout Carnival** – first Saturday of July. Scout Group, BWPC sponsor by providing recreation ground free of charge, BWPC public engagement pop-up.

16. **Burton & Winkton Neighbourhood Plan Update (Cllr MC)**

17. **Clerk's Report to include:**

- Updated expenditure, bank reconciliations & financial reports**.**
  (Circulated prior to the meeting and for approval and then signed by RFO and Chair).
- Status report of outstanding bills/reimbursements
- Supplier payments circulated prior to meeting and subject to approval the Chair and Clerk/RFO will sign.
- 2027 Dates to be approved ready for publishing.

Date of Next Meeting – **Tuesday, 1st December 2026 – 7.30pm**