

Minutes

Burton & Winkton Parish Council

11 April 2022

Minutes of the Meeting of Burton Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Alinda Howland (Chairman) John Stevens (Vice Chairman), Cllr David Flagg, Maxine Mussell, June Davis, Cheryl Pountain, Bob Boyce and Tony Bragg.

Also present: T Mayled (Clerk), Cllr Simon McCormack and 7 members of the public.

Part 1 Open Items

22/032 Apologies for Absence.

Claire Wade sent her apologies due to ill health.

Following a request it was agreed that Claire Wade is give a 3 months leave of absence. Proposed by John Stevens, seconded by Maxine Mussell and unanimously agreed.

Clerk

22/033 To Confirm the Minutes of the Meeting Held on 21st February 2022.

The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed John Stevens seconded by Maxine Mussell and unanimously agreed.

22/034 Declarations of Disclosable Pecuniary Interests.

Maxine Mussell declared her business interest through Hut Wash.

Item 22/037 B. The chair brought forward. Jodie Sloane introduced to all and proposed by John Stevens, seconded by Maxine Mussell that Jodie is invited to join the Parish Council following the advertisement of the position and Jodie qualifies for the role. Unanimously agreed. Declaration of acceptance completed.

Public Participation.

A/ One resident raised their concerns regarding the power outages caused by swans hitting the power cables in Winkton. The Chair explained that the Parish Council have been in communication with SSEN and are seeking some resolution.

B/ Slurry pit work. Residents were mainly concerned with the debris, mud etc that is left on Burley Road, and is now hazardous for all road users. There is an also major damage to the verges. We were informed

by BCP that the contractors should clear the road every day, and that BCP would regularly check, which it appears has not been followed up. Cllr McCormack and Cllr Flagg will review the planning consent and Councillor Flagg will contact the enforcement officer C/ Pig issue. Another resident asked regarding the pig on the land at Burley Road/Harpway Lane. The Chair explained that the Parish Council continues to investigate the issue and will again try to contact the land agent. Cllr McCormack advised he had communicated with Savills but not made any progress.

22/035 Chairman's Comments.

No further comments.

22/036 Planning Applications.

See separate schedule.

Concerns were raised regarding the new silage clamp and movement of vehicles from early in the morning. Cllr Flagg will progress enquiries.

Discussion followed regarding an application to reduce the growth of trees at 3 Martins Hill Close. The Parish Council is concerned regarding the loss of any trees or severe pruning. The Clerk was instructed to obtain a copy of BCP Councils tree policy. A uniform response will then be adopted by the Parish Council for all such applications.

Clerk

22/037 Correspondence.

A/ Maypole correspondence –June Davis reported that the school is practising hard and actually had more volunteers from the children then required. If the weather is poor the event will be moved to the school hall. Volunteers were requested to act as marshals to control the traffic around the village green. Maxine Mussell, Tony Bragg and John Stevens will attend along with June Davis & Bob Boyce who have organised the event.

B/Councillor Vacancy- This item was moved forwards.

C/Scout Fete- Risk assessment & insurance cover details have been provided.

22/038 To discuss Community Events.

A/ Village Spring clean

B/ Queens Jubilee

C/Christmas lights

A/ Set for 16th April 10am to 12.Based from the community centre and now advertised on social media.

B/ Details of how to apply for street closures through BCP Council has been advertised on social media and the notice boards.

C/ No update.

22/039 Police report.

June Davis had previously circulated the minutes of the last police liaison meeting.

Maxine Mussell distributed the report from PCSO Anna Lillywhite who was unable to attend the meeting.

Future street corner meetings with the PCSO are planned for the 14th April at 4pm outside the community centre and on the 14th May outside St Luke's church.

Questions were raised regarding what action is actually taken by the police in response to concerns raised at these meetings. June Davis will ask at her meeting with Inspector Deakin.

22/040 Ward Councillors report.

Cllr Flagg reported that regrettably council tax bills had increased this year mainly due to the social care payment. He also mentioned the promise from the PCC to increase the police presence on the streets and suggested that if this does not happen then residents should raise their concerns direct to the PCC.

22/041 Discuss website review.

A phone meeting was organised but unfortunately the website provider failed to attend. Maxine Mussell will chase and organise another meeting. The support being received is not as hoped for from VisionICT.

22/042 Environment & Amenities working party report including the rec.

Hard copy attached to the minutes.

Maxine Mussell in summary reported that the hedgerow had now been planted and the new swings for the play area are awaited.

One request for a memorial bench to be located in the rec has been received. The cost and policy details have been provided to the local resident. Proposed by Maxine Mussell, seconded by Bob Boyce and unanimously agreed to proceed with the request.

Request received from the URC church to proceed with their raising of the cross event. A risk assessment and copy of their liability insurance have been provided. Unanimously agreed to sanction.

22/043 Burton Community Centre update.

Hard copy of report attached to minutes.

The ground maintenance will continue to be provided by Dorset Council as no local contractors tendered for the contract.

Quotes obtained regarding the heating system repairs.

GS Ltd selected as the most competitive quote for £5242 plus VAT.

Proposed by Maxine Mussell, seconded by John Stevens.

The Clerk explained that the expenditure previously agreed for the new fire doors is required on a pro forma invoice basis. This requires payment in advance for construction of these specialised doors. Everyone agreed that they were happy to proceed. The Clerk will place the order.

22/044

To discuss change in meeting date for May.

Agreed to change the meeting date from Monday 9th to Tuesday 10th May. Proposed by John Stevens and seconded by Maxine Mussell.

22/045

To discuss the traffic review meeting.

Tony Bragg reported that he had received an email regarding a traffic survey that had been conducted on the Burley road. This demonstrated that the average speed recorded was just over 40mph. The survey report will be circulated and hopefully this will support the request for a reduction in the speed limit from the national limit to 40mph.

22/046

Neighbourhood Plan briefing.

John Stevens reported that he had loaded the details from the AECOM report on to the BCP council survey this was a very slow process due to the complicated nature of the survey application.

22/047

Discuss smaller Councils Committee reply.

The Clerk explained that the NALC were asking for any topics that they could pursue on behalf of Parish Councils. The councillors were asked to email the Clerk with any suggestion prior to the end of the month.

22/048

Discuss recycling waste plan.

Recycling for items that cannot be recycled through the normal collection procedure can be taken to Druitt Hall in Christchurch. Tony Bragg agreed to obtain further details and consider a more local collection point.

22/049

To Adopt the new national salary scale for clerks.

Agreed to adopt the NALC updated salary scales (SCP 8) for the Clerk back dated to April 2021. Proposed by Alinda Howland, seconded by June Davis and unanimously agreed.

22/050

To appoint the new auditor and review the banking mandate.

The Clerk explained that the previously appointed internal auditor has now returned to full time employment and is unable to assist this year. On a recommendation from Highcliffe Parish Council "Do the numbers" auditors have been approached. Proposed by Alinda Howland, seconded by June Davis. Unanimously agreed to instruct. The Clerk explained it may be beneficial to add one further councillor to the banking mandate. Tony Bragg has agreed. The Clerk will progress.

22/051 Financial Statement as at 11 April 2022 as attached.
Resolved to ratify payment of above accounts.
Proposed by Tony Bragg seconded by June Davis. Unanimously agreed.

The Clerk produced figures for the reserves as at 31st March 2022 compared to March 2021 plus expenditure agreed but yet to be paid out.

The meeting closed at 9.05pm.

Date of Next Meeting 10th May at Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....