

Minutes

Burton & Winkton Parish Council

18 July 2022

Minutes of the Meeting of Burton Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Alinda Howland (Chair), Maxine Mussell, Cheryl Pountain, Jodie Sloane, Bob Boyce. Tony Bragg and Claire Wade.

Also present: T Mayled (Clerk), Inspector Deakin, PCSO Michelle Clark and 5 members of the public.

Part 1 Open Items

The Chair welcomed Inspector Deakin and PCSO Michelle Clark to the meeting.

Item no 8 to be brought forward to after item no 3 to allow Inspector Deakin to return to her duties.

22/085 Apologies for Absence.

Apologies from John Stevens and Cllr Flagg

22/086 To Confirm the Minutes of the Meeting Held on 20 June 2022.

The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Maxine Mussell seconded by Tony Bragg and unanimously agreed.

22/087 Declarations of Disclosable Pecuniary Interests.

Maxine Mussell declared her business interest through Hut Wash.

Public Participation.

One resident reported how pleased they were that the bus shelter had finally been replaced by BCP Council.

The possibility of a bench on Stony Lane near the water bridge was also raised. The parish council are not aware who owns the land but agreed to make enquiries.

Another resident asked about the footpath on the Burley Road before the farm which has two gates across the path and is overgrown. Tony Bragg advised that he had made enquiries but not received a response from BCP Council. The Clerk was instructed to follow up on behalf of the parish council.

The chairman of the scouts thanked the parish council for their support with the scout carnival event held on the recreation ground.

22/088 Chairman's Comments.

See item no 7 on the agenda.

Clerk

22/089 Planning Applications.

See separate schedule.

All agreed that the parish council would wish to see that any mature tree felled is suitably replaced. A standard reply going forward will be agreed.

22/090 Correspondence.

Following the resignation of June Davis the Chair wished to thank June for all the work she has carried out on behalf of the parish. The Clerk was requested to send a letter of thanks.

Clerk

22/091 Police report.

Helen Deakin, Neighbourhood Police Inspector and PCSO Michelle Clark attended from the team covering the Christchurch & Burton area. The team consists of a Sergeant, 4 Police officers and 5 PCSOs with each member within the team assigned a specific ward area. The Inspector explained that their main priorities are Anti-Social behaviour, Drug offences and theft. They work closely with the other agencies such as social services to tackle these issues.

Again, the importance of reporting any incidents was highlighted as from this data the Police then prioritises their resources and response.

For non-urgent matters the Police 101 or online reports can be used even if there is no apparent response this information will feed through to the relevant departments and influence policing in the area.

The Inspector encouraged all residents to engage with the local officers through the street corner meetings, other engagement events and online surveys to highlight local concerns.

The Inspector then answered questions raised by councillors mainly around anti-social behaviour due to alcohol in Christchurch town. Again, the Inspector emphasised the importance of reporting the issue as the individual may have a banning order against them or highlight that action was required from one of the agencies.

The Chair thanked the Inspector and PCSO for attending.

Due to the resignation of a councillor Cheryl Pountain and Tony Bragg will assume the role of police liaison.

22/092 Ward Councillors report.

Regrettably both Cllr Flagg and Cllr McCormack were unable to attend

22/093 To discuss website review.

Maxine Mussell reported that the new site had now been launched and received very positive feedback.

More graphics will be loaded

Councillors were asked to switch to the new dedicated email addresses.

Claire Wade volunteered to be trained on running the new site.

The updated Communications and Social media policy had been previously distributed. Proposed to adopt Maxine Mussell and seconded by Claire Wade. Unanimous decision.

22/094 To receive reports from the Environment & Amenities working party.

Hard copy of report attached to the minutes and will be loaded on the website.

From the report:

Instruct BCP Environment services to plant wildflowers £640.
Proposed by Cheryl Pounatin seconded by Claire Wade.

Mile marker posts £140 each refurbishment cost. Proposed by Maxine Mussell and seconded by Claire Wade to accept work and instruct BCP council contractors.

Sandy plot- Finally BCP Council have responded to enquiries regarding the parking issues and damaged land. A meeting with the residents to obtain their views will be considered.

Clockhouse Stream-.Concerns were again raised regarding dead fish and the lack of water flow. Cllr Flagg will be asked if he has had any success with these issues.

Football club –see attached report following a meeting with the club.

Proposed by Maxine Mussell and seconded by Tony Bragg that the tariff for the pitch hire is frozen this season.

22/095 To receive reports from the Burton Community Centre working party.

Hard copy of report attached to the minutes.

One of the new fire doors requires a small alteration which the contractors are aware of and will act on.

The Clerk reported that the maintenance to the smoke detectors and expenditure that was agreed at the last meeting had increased from £492 to £754 plus the hire of a tower. It was agreed to obtain alternative quotes.

22/096 Approve Accounts for year ending 31/3/2022.

A copy of the accounts had been circulated previously.

Proposed to accept Alinda Howland, seconded by Maxine Mussell and unanimously agreed.

22/097 Discuss the Community Centre insurance renewal.

The community centre insurance is due for renewal on the 1st September which falls between meetings. Last year's premium was £1788 agreed the Clerk could progress if the new premium is within a 15% increase.

Proposed by Alinda Howland, seconded by Claire Wade and unanimously agreed.

Clerk

22/098 Discuss the Councillor vacancy.
The Clerk advised that the official notice of a vacancy is being advertised with an expiry date of 29th July. If no election is requested the parish council can then advertise to co-opt a resident.

22/099 To amend and adopt the Standing orders and Financial regulations.
The amended standing orders have been distributed and will be published on the website. The Financial regulations were reviewed and adopted without any amendments. Proposed by Bob Boyce, seconded by Claire Wade and unanimously agreed.

22/100 To discuss the traffic & Highways report.
No response has been received from BCP Council regarding these issues.
The Clerk will again chase a response if no reply is received the Clerk will contact Julian McLaughlin, Service Director, Transport & Engineering to see if he can assist.

Clerk

22/101 Neighbourhood Plan briefing
John Stevens was unable to attend.
The Clerk was asked to obtain a short summary of the present situation and future actions required from Jo Witherden our planning consultant. This report can then be published and viewed through the link on the new website.

Clerk

22/102 Financial Statement as at 18 July 2022 as attached.

Resolved to ratify payment of above accounts.
Proposed by Alinda Howland seconded by Claire Wade. Unanimously agreed.
Following Tony Bragg volunteering to be added to the bank mandate and all being in agreement the Clerk reported that he will commence the process.

Clerk

The meeting closed at 9 pm.
Date of Next Meeting Monday 12th September at Burton Community Centre, Sandy Plot at 7.30pm.

Signed..... Date.....