

Minutes

Burton & Winkton Parish Council

20 February 2023

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Alinda Howland (Chair), Maxine Mussell, Cheryl Pountain, Jodie Sloane, Cllr Flagg, Tony Bragg and Michael Connolly.

Also present: T Mayled (Clerk) plus Cllr McCormack, Jo Witherden (planning consultant) & 7 residents.

Part 1 Open Items.

23/016 Apologies for Absence.

John Stevens & Claire Wade sent their apologies.

23/017 To Confirm the Minutes of the Meeting Held on 16 January 2023.

The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Maxine Mussell seconded by Cheryl Pountain and unanimously agreed.

23/018 Declarations of Disclosable Pecuniary Interests.

Maxine Mussell declared her business interest through Hut Wash and her husband's business which has carried out some maintenance work on behalf of the parish council.

Public Participation.

No questions raised.

23/019 Chairman's Comments.

The chair welcomed everyone to the meeting.

A busy few weeks including – the progression of the Maypole event on the green and working with Christchurch Town council on their coronation celebrations which will include Burton school with a Maypole dancing display.

A meeting at Ensbury park for Community Action Network.

Attending with Maxine Mussell and Mick Connolly the BCP council policy team event.

23/020 Planning Applications.

See separate schedule.

The standard response will be issued for the tree applications.

Enquiry re West Hayes, Burley Road. It is understood that previous applications have been refused a number of times and was refused on appeal. The chair was advised that no live applications exist.

Item no 18 was then brought forward by the chair to allow Jo Witherden to speak and leave the meeting earlier for travel reasons.

23/021 Correspondence.

A/ Consider 20 is plenty signs.

After enquires the Clerk has been advised by BCP Council that they are reluctant to give authority for these signs to be used.

The Clerk advised that Christchurch Town council have now agreed to pursue a blanket approach across the town centre and will re-approach them on how they intend to progress this matter.

Clerk

BCP have in their response agreed to review the speed limits across the village which ties in with the ongoing agreement to reduce the speed limit on the Burley Road which has now taken over 18 months. The Clerk has chased this matter on numerous occasions without response. Cllr Flagg agreed to pursue the matter on behalf of the parish council.

B/Campbell Road lease.

BCP council have not supplied a copy of the completed lease which they refer to and the parish council have had no involvement in the site since before the formation of BCP council. The Clerk was instructed to again request a copy of the completed lease.

Clerk

C/Scouts letter.

Request from the scouts to consider additional lighting in the car park at the recreation ground, internet cabling and fitting an external electrical socket. One of the councillors reported that the present external lighting on the scout hall did not appear to be working – the scouts will check.

The Clerk was instructed to research if planning permission would be required for the electrical socket and details of the internet cable route were requested from the scouts.

Clerk

D/Meadow Lane.

Previous issue raised by a resident concerning a tree in Meadow Lane. Cllr Flagg has investigated this matter and been in communication with the resident a number of times to explain that BCP council have advised that the tree is not on their land and therefore not their responsibility. The tree is not on parish council land or part of Meyrick estate but privately owned it is understood. Cllr Flagg has advised the resident that they need to contact the land registry to obtain the owners address and discuss their concerns. It was also suggested that their neighbours may have this information.

The Clerk was instructed to respond.

Clerk

23/022 Discuss Sandy Plot issues re flooding & maintenance.

A meeting has been set up for the 16th March to establish a working party of councillors and residents to review the issues concerning Sandy plot and present a strategy for improvements to BCP council.

23/023 Discuss flooding across the village & flood wardens.

The chair reported that a meeting had taken place with a local resident in Stony lane who is a volunteer flood warden for that section of the road to discuss the recent flooding. Again the issue of regular maintenance of the ditches and drains was discussed. Regrettably BCP council had not responded to the residents request for further sandbags. Cllr Flagg & Cllr McCormack explained that although new drainage had been installed the rising water table had overwhelmed the system. It was suggested that in future the road under the bridge is closed completely to stop larger vehicles forcing their way through creating a wake and flooding neighbouring properties.

Cllr McCormack is pursuing the matter of the clearance of the drains and has requested a list of the most affected areas to take up with the council.

23/024 Police report.

PCSO Anna Lilywhite sent her apologies but did provide a report of recent police matters in the parish which has been circulated.

The next street corner meeting is 11am on Saturday 15th April.

Tony Bragg and Cheryl Pountain reported that their next police liaison meeting is on the 7th March.

23/025 Ward Councillors report.

Cllr Flagg reported that BCP Council is meeting tomorrow night to set the budget for the next financial year and that the leader of the council as reported in the press has resigned.

23/026	To receive reports from the Environment & Amenities working party.	Clerk
	<p>Report has been circulated.</p> <p>Expenditure of £920 for hedge cutting and maintenance on the recreation ground agreed. Proposed Maxine Mussell seconded Cheryl Pountain and unanimously agreed. Clerk to instruct the contractor.</p> <p>Regrettable the pig issue on Holfleet Green is showing no signs of being resolved.</p>	
23/027	<p>Discuss any village events. A/ litter picks B/Kings Coronation.</p> <p>A/ Regarding litter picks – fortunately two residents continue to carry out regular patrols. Other areas of the village could benefit but risk assessment mean this is not possible. Residents should report any fly tipping immediately online through the BCP council website.</p> <p>B/ The parish council have approached the scouts and local churches re The Big Help Out day.</p> <p>Residents can organise their own events but must seek agreement with BCP council for any road closures etc. Coronation celebration guidance will be publicised on the noticeboards, website, social media and through the local stores. The Clerk can provide assistance if required.</p>	
23/028	<p>To receive reports from the Burton Community Centre working party including A/ Grounds maintenance contract.</p> <p>Maxine Mussell reported that the income is on schedule for the forecasted figures. The number of regular hirers continues to build although the one off party bookings are slightly down.</p> <p>There has been one incident of accidental damage to the hall lighting but the hirer has agreed to cover the repair costs.</p> <p>A/ It is understood that a three year agreement was in place – records to be checked.</p>	Clerk
23/029	<p>Discuss pending elections.</p> <p>Details from BCP council and the DAPTC information sheet have already been circulated.</p> <p>The Clerk was asked to re-issue this documentation. The chair encouraged everyone to attend the information event or register for the online session</p>	
23/030	<p>Review A/ Insurance renewal B/ Annual risk assessment.</p> <p>A/The insurance renewal is due on the 1st April -agreed that provided the premium is within 20% of last year’s premium of £1177 the Clerk can progress. Unanimously agreed.</p> <p>B/The Annual risk assessment – has been circulated. Unanimously agreed to accept.</p>	Clerk
23/031	<p>To discuss the traffic & Highways report.</p> <p>As above.</p>	
23/032	<p>Neighbourhood Plan briefing.</p> <p>Jo Witherden Planning Consultant explained how progress on the Neighbourhood plan is tied in with the Local Plan from BCP Council regarding the potential release of Green Belt land. This is particularly unique to Burton and Winkton in the Christchurch area.</p> <p>To date the following actions have been progressed -</p> <ul style="list-style-type: none"> • Consultation survey with all households • Technical support packages covering housing needs and site options completed. • Technical support packages on design guidance is still in draft, the revised version is due shortly and any further amendments should be forwarded to Jo as soon as possible so that these can still be taken into account. 	

A Zoom meeting with members of the working group did take place in December, and it had been agreed that a summary of this would follow from the group chairman.

Design guidance assessment (draft report) the revised version is due shortly and further amendments should be submitted immediately.

There was discussion in the meeting on the arrangements for publicity and the working group links with the Parish Council, and the need for this to be reviewed. Jo confirmed that two Facebook pages appear to exist and that these should be amalgamated. The remaining page should then be linked to the parish council website. The existing members of the planning working group will be confirmed although many have dropped out as the process has progressed.

Jo recommended a meeting is arranged with Steve Dring (Interim Planning Policy Manager) BCP Council. The aim of the meeting is to discuss the current direction of the Local Plan in an attempt to help the PC and NP go forward with a neighbourhood plan that is likely to support rather than directly conflict with the emerging plan. Agreed and proposed to progress with a meeting.

23/033 **Financial Statement** as at 20 February 2023 as attached.

Resolved to ratify payment of above accounts.

Proposed by Maxine Mussell seconded by Tony Bragg Unanimously agreed.

The meeting closed at 9 pm.

Date of Next Meeting Tuesday 4 April at Burton Community Centre, Sandy Plot at 7.30pm.

Signed..... Date.....
