

Minutes

Burton & Winkton Parish Council

19 June 2023

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Alinda Howland (Chair), Maxine Mussell, Jodie Sloane, Cllr Flagg and Cheryl Pountain.

Also present: T Mayled (Clerk) plus & 11 residents.

Part 1 Open Items.

23/069 Apologies for Absence.
Mick Connolly and Tony Bragg.

23/070 To Confirm the Minutes of the Meeting Held on 9 May 2023.
The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Maxine Mussell seconded by David Flagg and unanimously agreed.

23/071 Declarations of Disclosable Pecuniary Interests.
Maxine Mussell declared her business interest through Hut Wash.
Cllr Flagg – will abstain from any planning application discussions.

Public Participation.

A resident advised that on the 12th May a BCP Highways Structures Engineer attended the Winkton House boundary on the B3347 to discuss clearing the footpath of debris and vegetation. The wall itself was found to be in a poor condition. Since then the vegetation has been cleared including the section opposite Homefield development. The ownership of the wall is being researched before any further action is taken.

Several residents raised concerns over the speed and weight of traffic on Salisbury road and other roads through the parish.

Cllr Flagg explained that as the main route down from Ringwood it would be very difficult to re-direct the traffic. He will raise the issue during his walk around the parish with the directors from BCP Council.

Another resident advised that the worst speeding was early in the morning and late at night when the volume of traffic was less. Concerns were highlighted concerning the more elderly using some of the narrow paths and the risk of accidents.

The Chair explained that it is hoped to set up a speed watch scheme and asked for volunteers. Several residents expressed their interest.

23/072 Chairman's Comments.
At the start of the meeting the Chair welcomed all the residents and advised that the council are looking for more councillors if any wished to be considered.

<p>23/073</p>	<p>Planning Applications. See separate schedule annexed to these minutes.</p> <p>The standard response will be issued for the tree applications.</p> <p>Cllr Flagg advised he would not take part in any planning application discussions as he has been appointed to the BCP Council planning committee.</p>	
<p>23/074</p>	<p>Correspondence.</p> <p>A/Campbell Road lease. Reply from BCP Council had been circulated advising that the intention was to make the parish council responsible for all the maintenance of the play area. The Clerk was instructed to respond as the new lease does not specify this.</p> <p>B/Scouts letter/carnival event. The scouts will provide a copy of their event management plan. The route of their internet cable is not yet known but John Bedford will advise once he is aware.</p> <p>C/ Tree issue. Email received concerning the overgrown trees running along Lineside and the border of the community centre. Agreed to obtain quotes for the necessary work. The Clerk will advise the resident who raised this issue.</p>	<p>Clerk</p> <p>Clerk</p>
<p>23/075</p>	<p>Discuss Sandy Plot issues re flooding & maintenance. No report.</p> <p>Cllr Flagg advised that the Directors from BCP Council have offered to walk the parish and discuss the various issues. Cllr Flagg will raise these matters including flooding across the area, the Sandy plot problems and traffic concerns.</p>	
<p>23/076</p>	<p>Discuss flooding across the village & flood wardens. The Chair advised that a section of the Avon valley path is to be closed. The parish council have not been consulted or even advised of the closure. The Clerk was instructed to contact BCP and challenge the decision.</p>	<p>Clerk</p>
<p>23/077</p>	<p>Police report. PCSO Anna Lillywhite was unable to attend but will update the parish council shortly.</p> <p>Cheryl Pountain advised that a meeting with the Rural Crime Unit has been set up for the December parish council meeting date (5th December) which is the earliest that they are available. Residents should be encouraged to attend this meeting which may take place prior to the parish council meeting possibly at 7pm. Arrangements to be finalised in due course.</p>	
<p>23/078</p>	<p>Ward Councillors report. Cllr Flagg reported that he has been selected to join the Dorset Police Rural Crime panel and will shortly be meeting with the Crime Commissioner.</p> <p>Cllr Flagg will also be joining the planning committee and has been elected to Chair of the Licensing committee.</p>	
<p>23/079</p>	<p>To receive reports from the Environment & Amenities working party including</p> <p>A/ Community garden proposal. No further progress response awaited from Meyrick estate.</p> <p>B/ Plant tubs. The tubs have been replanted. Maxine Mussell requested help with the watering and an appeal will be made over social media. Item to be removed from the agenda.</p>	

C/Himalayan Balsam.

Cheryl Pountain reported that Hurn PC had a presentation from Wessex river trust on this subject. Affected areas in Burton include along Burley lane and around Winkton close. It has also been noted that the Clockhouse stream is again not flowing in this area.

Previously it has been noted that some of the problems relate to Meyrick estate land but that they have a programme of tackling the problem in place.

Jodie Sloane agreed to investigate further.

D/Play area report.

The annual play area inspection has taken place and the report distributed.

Some minor actions required but it has been highlighted that the level of bark again requires topping up. Quotes will be obtained.

Maxine Mussell reported that the signage may require amending as regrettably older children and indeed adults have been seen climbing over the equipment which is only designed for younger children. Suitable wording will be researched then quotes obtained.

23/080 Discuss any village events.

The Scouts carnival 1st July 2023.

80th D Day Anniversary (6 June 2024). Consideration to be given over the coming months how this can be supported locally.

The Clerk was instructed to contact Christchurch and Highcliffe councils regarding their beacons.

23/081 To receive reports from the Burton Community Centre working party.

Maxine Mussell reported that further quotes for the replacement of the boiler have been obtained and that subsequently grant applications can be progressed.

Income for the centre continues on track with a projected figure of £1700 for June.

The Clerk explained of issues regarding the music license where PPL are trying to increase the fee from £117 last year to £714 for this year.

They have advised that we were incorrectly set up under their community buildings tariff but are now not eligible. The Clerk has again challenged this but has not yet received a response.

After a discussion it was resolved to ask them for their appeal / complaint procedure and continue challenging this increase which could cause certain groups to become untenable.

23/082 To approve the accounts for the year ended 31st March 2023.

Copies previously distributed.

After discussion proposed by Cllr Flagg, seconded by Maxine Mussell and unanimously agreed to approve.

All councillors present confirmed there was no conflict of interest with BDO the external auditor.

23/083 To approve section 1 & 2 of the Annual Council Accounts for the year ended 31st March 2023.

Copies previously distributed.

Proposed Maxine Mussell and seconded by Cheryl Pountain and unanimously agreed to approve.

Notice of public rights to commence 22/06/2023.

23/084 Investment Strategy for the year ended 31st March 2024.

Agreed to continue with NatWest bank. No objections raised.

23/085 To discuss the traffic & Highways report.

As discussed above.

Clerk

Still no progress with the speed reduction on Burley road despite continually chasing BCP council for a response.

The Clerk will copy in Jess Gibbons Chief Operations manager at BCP council to try and progress this matter.

Clerk

23/086 Neighbourhood Plan briefing.

Mick Connolly was unable to attend but as Chair of the working party has set up a meeting for Thursday 22 June.

23/087 Financial Statement as at 19 June 2023 as attached. Including 1/ approval of DAPTC subscription 2/CILCA training expenditure 3/New accounting package.

1/ DAPTC subscription of £1046.

Agreed to continue membership. Proposed by Cllr Flagg, seconded by Maxine Mussell and unanimously agreed.

2/ The Clerk explained the training available and associated costs.

CILCA training £395 plus £450 SLCC subscription and registration for qualification. Proposed by Alinda Howland, seconded by Maxine Mussell and unanimously agreed.

3/ The Clerk advised that the internal auditor has recommended adopting a new accounts package as the present spreadsheet is no longer fit for purpose. The new package is specifically designed for parish councils and will produce the end of year audit return. Several other local clerks have recommended this product. A set-up fee of £249 plus annual subscription of £408 VAT exclusive, this includes the training and unlimited support during the year. Proposed by Cllr Flagg, seconded by Alinda Howland and unanimously agreed.

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Maxine Mussell seconded by Jodie Sloane and unanimously agreed.

Resolution passed to exclude the public.

The meeting closed at 8.50pm.

Date of Next Meeting Monday 17 July Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....