

Minutes

Burton & Winkton Parish Council

16 January 2024

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Alinda Howland (Chair), Maxine Mussell, Jodie Sloane, Tony Bragg, Cheryl Pountain, Michael Connolly and Diane Hetherington.

Also present: T Mayled (Clerk) plus 7 residents.

Part 1 Open Items.

24/001 Apologies for Absence.
Cllr Flagg due to work commitment.

24/002 To Confirm the Minutes of the Meeting Held on 5 December 2023.
The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Cllr Mussell and resolution passed.

24/003 Declarations of Disclosable Pecuniary Interests.
Maxine Mussell declared her business interest through Hut Wash.

Public Participation.

One resident raised their concerns regarding the recent flooding and the drainage issues caused by the quantity of leaves and debris left by City fibre blocking the drains.

The issue of motorists ignoring the road closure signs was also mentioned and whether the roads impacted could be blocked in total to prevent access.

The use of traffic lights when the roads partially reopen may also assist with the flow of traffic.

The clerk was instructed to contact BCP Highways with these questions. The resident thanked the clerk and parish council for their work on improving the situation.

The chair again highlighted the importance of registering any such issues with BCP Council to raise the importance of the matter.

Concerns regarding fly tipping were discussed and the possibility of signage in the worst affected roads. The clerk will make enquiries with BCP Council. Any incidents should be reported online through the BCP council website.

The parish council thanked the volunteer residents who carry out regular litter picks across the parish.

Clerk

Clerk

	A resident questioned the decision by the local medical practice to potentially close the Burton surgery site. This will create issues for the local population and in particular the older residents who do not drive. The chair confirmed that the parish council would contact the practice to raise such concerns.	Clerk
23/004	Chairman's Comments. The chair reported attending the correlation of the new vicar at St Luke's church and thanked St Luke's for the invitation. Cllr Howland has also been attending the warm space events at the church which take place every Thursday between 10am and 1pm. Everyone is welcome to these sociable and friendly gatherings.	
24/005	Planning Applications. See separate schedule annexed to these minutes. The standard response will be issued for the tree applications.	
24/006	Correspondence. A/Campbell Road lease. No response from BCP Council. Agreed to remove from the agenda and wait for BCP Council to respond. B/ Burton medical centre closure. A discussion took place regarding this disappointing news which will impact on many of the residents and unduly affect the older residents with regard travel issues to the Purewell surgery. The clerk was instructed to write to the surgery and highlight the parish councils' concerns.	Clerk Clerk
24/007	Discuss and review. A/Risk Assessment. The policy was distributed prior to the meeting for review and re-adoption but a couple of the councillors requested more time. Item to be carried forward. B/Publication policy. The clerk explained that the parish council should have a publication policy. The clerk will produce a suitable policy for adoption at the February meeting.	Clerk
24/008	Discuss flooding across the village & flood wardens. Cllr Flagg was unable to attend. The clerk was instructed to investigate how more wardens could be established and who should be contacted.	Clerk
24/009	Police report. Cllr Pountain attended the latest online police liaison meeting and advised that there were no reported incidents for the parish.	
24/010	Ward Councillors report. Cllr Flagg was unable to attend.	
24/011	To receive reports from the Environment & Amenities working party including. A/ Community Garden proposal. No update. Await a response from Hinton Admiral Estate.	

B/ Himalayan Balsam. The clerk reported that he had contacted Hinton Admiral Estate once more regarding which parts of the Clockhouse stream they are responsible for but has not received any response.

Cllr Mussell reported the area to the side of the hut, behind the fence had not been cleared of rubbish but had possibly been added to and expressed concerns over the general lack of maintenance to the hut exterior including damaged steps. With various items of rubbish and discarded building materials representing a very real fire risk and risk of damage to the scout hut and neighbouring properties. The clerk reported that the scouts had confirmed that this clearance will take place.

Cllr Hetherington requested that the flower displays are discussed further at the next meeting and in the meantime, there was agreement that the cost of upgrading the displays would be researched.

24/012 Discuss any village events.

A/ 80th D Day anniversary discussions with St Luke's are ongoing. The church will be in contact to set up a meeting shortly.

24/013 To receive reports from the Burton Community Centre working party.

Cllr Mussell reported that the centre continues to average an income of £1400 per month with an annual target of £15.5k.

The issue in the kitchen area regarding the lifted flooring is under investigation following agreement from the insurance company to proceed with an initial assessment.

The second phase of replacement of the smoke alarms is scheduled for tomorrow (17/01).

Churches fire have also been advised of an issue with the alarm keypad and a service repair date is awaited.

Cllr Mussell advised that the ongoing issue with PPLPRS relating to the music licence is still to be resolved. The provider is refusing to accept that the building is run as a community centre by volunteers and are trying to increase the tariff cost.

The increase will continue to be challenged by Cllr Mussell.

The clerk was requested to follow up again the need for the trees forming the community centre boundary and under the responsibility of Sovereign housing to be trimmed and to ask when the work will commence.

Clerk

24/014 To discuss the traffic & Highways report.

Agreed to add Speed watch to this agenda item.

Cllr Pountain advised that the team has now been set up and three events have taken place.
Once the training period has ended a map indicating the locations will be produced and published. The latest volunteers will be contacted with training information and kept informed.

24/015 Neighbourhood Plan briefing.

Cllr Connolly advised that the local plan with BCP council was presented to the full council on the 9th January and will now enter a 6-week consultation period.

A meeting for the neighbourhood plan working party has been set for the 26th January at 1pm in the community centre.

The potential closure of the doctor's surgery will need to be considered in regards the plan.

24/016 Financial Statement as at 16 January 2024 as attached.

After a discussion, the clerk was instructed to challenge further the invoice from the lighting company regarding the Christmas tree lights which failed over the holiday period.

Clerk

The clerk explained that the defibrillator cabinet at the medical centre required an urgent repair. The electrician has sourced a part for £150 and quoted fitting costs of £120 plus VAT this compares to £450 plus fitting and VAT for a new cabinet.

Proposed by Cllr Mussell and resolution passed to proceed with the repair option.

Following distribution prior to the meeting an amendment to the statement was required. The clerk explained the adjustment and the revised statement was agreed.

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Mussell and resolution passed.

The meeting closed at 8.48 pm.

Date of next meeting Tuesday 20 February Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....