

Minutes

Burton & Winkton Parish Council

20 February 2024

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Maxine Mussell (Vice Chair), Jodie Sloane, Tony Bragg, Michael Connolly, and Diane Hetherington.

Also present: T Mayled (Clerk) plus 6 residents.

Part 1 Open Items.

24/017 Apologies for Absence.
Alinda Howland & Cheryl Pountain.

24/018 To Confirm the Minutes of the Meeting Held on 16 January 2024.
The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Cllr Hetherington and **resolution passed.**

24/019 Declarations of Disclosable Pecuniary Interests.
Maxine Mussell declared her business interest through Hut Wash.

Public Participation.

One resident raised concerns regarding the footpath running beside their property flooding and requested that when this happens signs are erected to warn the public.

The parish council will raise this with Cllr Flagg.

Another resident had questions relating to the recent flooding under the bridge in Stony Lane and their concerns for the future.

The parish council have been in communication with BCP Council, the Environment agency and Sir Christopher Chope highlighting their concerns and will continue to do so.

An open meeting with Sir Christopher Chope was suggested and the clerk will contact him.

A further question raised was the potential closure of the surgery in Burton.

The chair advised that the medical practice had been contacted along with the relevant NHS department to highlight the local concerns a full reply is awaited.

Again, it was felt that a meeting with the constituent MP would be beneficial.

One resident asked about the broken Speed indicator devices (SID) in the centre of the village.

Clerk

The chair explained that these were the responsibility of BCP Council but that the parish council had been chasing for their repair but have now been advised that they are beyond financial viability. However the Community speed watch team are to be approached to ask if they can assist with repairs or replacements.

Clerk

23/020 Chairman's Comments.

Cllr Mussell advised that herself and councillor Howland had attended on behalf of the parish council a charity event with the Christchurch mayor

24/021 Planning Applications.

See separate schedule annexed to these minutes.

The standard response will be issued for the tree applications.

24/022 Correspondence.

A/ Flying Club enquiry.

Email received enquiring about the use of the village green for a static display by the club. After discussion it was decided that the recreation ground or community centre site would be more appropriate. The clerk will advise the club. This could also tie in with the scout fair.

Clerk

B/ Burton medical centre closure.

The clerk advised that the practice manager and NHS Strategic Commissioning & Place Directorate department had been contacted to highlight the concerns raised by residents a full response is awaited.

24/023 Discuss and review.

The clerk explained the proposed introduction of these policies which had been circulated prior to the meeting.

A/Risk Assessment.

B/Publication policy.

C/ Equality policy.

D/Data protection.

Proposed by Cllr Mussell and **resolution passed** to adopt all the above.

24/024 Discuss flooding across the village & flood wardens.

The clerk advised that Lisa Milton from the Environment Agency had now responded and has offered to meet up to discuss further flood wardens for the parish.

The clerk will respond and set up a meeting.

Clerk

24/025 Police report.

Cllr Mussell reported that the police will continue to carry out regular patrols of the playgrounds.

Neighbourhood alerts are already set up.

24/026	<p>Ward Councillors report. Cllr Flagg provided a written report prior to the meeting that was circulated to all councillors. A copy of the report will be attached to the minutes. The clerk was instructed to find out the timetable for the introduction of the reduced speed limit on the Burley Road from BCP Council.</p>	Clerk
24/027	<p>To receive reports from the Environment & Amenities working party including. A/ Community Garden proposal. No update. Await a response from Hinton Admiral Estate. B/ Himalayan Balsam. No update. C/ Flower beds. Cllr Hetherington reported that costs are being researched to improve the displays before potential sponsors are contacted.</p> <p>Cllr Mussell confirmed that she will continue to chase BCP Council regarding the bus shelter replacement schedule.</p> <p>Repairs to the fingerposts are due to be carried out before the end of the month.</p> <p>The clerk will chase BCP council regarding the potential new fingerpost on Winkton green.</p> <p>Cllr Connolly explained the issues around the use of CCTV in respect of trying to catch fly-tippers and that the issue was really the responsibility of BCP Council Highways department.</p> <p>The clerk was asked to ascertain from the council how many of the fly- tipping fines issued were in respect of the parish. Again, it was advised that any incidents should be reported online.</p> <p>Cllr Mussell advised that the Fire Risk Assessment is still outstanding from the scouts and that the promised tidy up around their building had not taken place. The clerk was instructed to write to the scouts and copy in the District Commissioner.</p> <p>A Spring litter pick is to be considered although the local volunteers do such a great job this may develop into a Spring clean and spruce up.</p> <p>Ward Cllr Simon McCormack is to be contacted to ask if a litter clean can be carry out on the Burley Road (traffic control is required).</p>	
24/028	<p>Discuss any village events. A/ 80th D Day anniversary discussions with St Luke's are ongoing.</p>	Clerk

Cllr Hetherington reported that she had been in communication with St Lukes but that a date for a meeting was still awaited. The clerk was instructed to follow up.

Clerk

24/029 To receive reports from the Burton Community Centre working party.

Report circulated prior to the meeting.

A/ The quotations for renewal of the power contract were not received prior to the meeting.

B/ After an explanation from Cllr Mussell it was agreed that the terms & conditions for hire of the hall are amended so that a music licence for the premises are not required. This follows the 9-month battle with PRS who were considering charging over £700. The clerk was instructed to write to PRS and advise that the licence would not be required from renewal in April.

Clerk

The insurance claim re the flooring and water damage is ongoing. The drains have now been investigated and they are not the cause. The plumber will now return and investigate the underground pipe work. Cllr Mussell reported that the invoice from the builders is still to be challenged as it is felt the work agreed was not carried out.

24/030 To discuss the traffic & Highways report and Community Speedwatch Team.

Report from Cllr Pountain was circulated prior to the meeting and a copy will be attached to the minutes.

4 new members have volunteered to join.

The next event will be on the 29th February.

Proposed by Cllr Sloane and **Resolution passed** for the equipment to be purchased from the police for £300.

24/031 Neighbourhood Plan briefing.

Cllr Connolly reported.

On Friday 26th January 2024 the NP group met with planning consultant Jo Witherden at the Community Centre. This was to further discuss the progress of the NP document. Jo has provided guidance and has made a start in completing the document on our behalf.

During the meeting we covered a number of topics – and it was agreed that the group would in particular provide feed-back on:-

- Our Vision and Objectives
- Flood risk – where this has recently occurred and particularly difficulties in getting in and out of Burton and Winkton when all roads are inaccessible. I think we are all in agreeance and should mention that when the area is in flood it puts a huge strain on all our lives (especially along Stony Lane and the Avon Causeway). If these two roads are flooded then we are

pretty much cut off from getting into both Christchurch and Bournemouth without taking massive detours.

- Loss of the Avon Valley Path into Christchurch (what is current status? Is situation likely to change or be addressed? MP Christopher Chope's involvement?)
- Community facilities/required (i.e. community growing area, post office and healthcare, bus services...)
- Cemetery/Woodland burial site – parameters for saying where/what etc we would support locally.
- Preferred approach to the re-use/redevelopment of the surgery site if vacated.

We agreed that all documentation should be with Jo for the 17th February 2024 and a further meeting arranged at the Parish Hall for Friday 8th March 2024 at 1pm to hopefully finalise.

24/032 Discuss & agree insurance policy renewal.

The clerk advised that the policy is due for renewal on the 1st April. Although the premium is fixed for three years there may be an increase in the administration fee. Proposed by Cllr Bragg and **Resolution passed** that an increase in the total cost from last year of £1103 plus £50 is acceptable.

24/033 Financial Statement as at 20 February 2024 as attached.

Christmas Tree lights invoice.

The clerk prior to the meeting circulated the details regarding this outstanding invoice and the advice received that this should now be paid with the implications if not cleared. After a discussion it was proposed by Cllr Bragg and a **resolution passed** that 50% of the total sum should be paid. The clerk will arrange payment and challenge further.

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Hetherington and **resolution passed**.

The meeting closed at 8.55 pm.

Date of next meeting Tuesday 9 April Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....

Clerk