

# Minutes

## Burton & Winkton Parish Council

14 May 2024

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

**Present:** Alinda Howland (Chair), Maxine Mussell (Vice Chair), David Flagg, Jodie Sloane, Tony Bragg, Michael Connolly, Cheryl Pountain and Diane Hetherington.

**Also present:** T Mayled (Clerk) plus 7 residents.

### Annual Parish meeting.

1/ **Chairman's review of the year & future plans.**

The Chair reviewed the year.

See attached notes.

The Chair thanked all the councillors for their work over the year.

**No questions from the residents present.**

### Part 1 Open Items.

24/049 **Election of Chair.**

Cllr Hetherington proposed Cllr Mussell.

**Resolution passed** by the majority to appoint Cllr Mussell as Chair.

Declaration of acceptance of the role completed.

24/050 **Apologies for Absence.**

None all present.

24/051 **Election of Vice-Chair.**

Cllr Hetherington proposed Cllr Pountain.

**Resolution passed** by the majority to appoint Cllr Pountain as vice Chair.

Declaration of acceptance of the role completed.

24/052 **To Confirm the Minutes of the Meeting Held on 9 April 2024.**

The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Cllr Mussell and **resolution passed.**

24/053 **Declarations of Disclosable Pecuniary Interests.**

Cllr Mussell declared her business interest through Hut Wash.

Cllr Flagg declared that as he is on the planning committee for BCP council he would not comment on any planning applications.

**Public Participation.**

Representatives of Prior Veterinary Group spoke of their proposal to obtain the doctors surgery building and move their practise from Purewell. They already have strong ties with the village through their client base and some members of staff who live within the parish. The proposal is subject to planning permission.

A resident asked about the Medlar Close potential development and the possible increase in its size. The Chair and Cllr Connelly explained that until planning permission was obtained this was just theory.

**24/054 Chairman's Comments.**

No further comments.

**24/055 Planning Applications.**

See separate schedule annexed to these minutes.

The standard response will be issued for the tree applications.

No objections were raised to the other applications under review.

**24/056 Correspondence.**

Nothing to report.

**24/057 Discuss flooding across the village & flood wardens.**

Cllr Bragg and Cllr Connolly reported that they attended a meeting in Sopley with the Environment Agency giving a presentation.

Unfortunately, this was aimed more at what actions to take once you have been flooded than how the flooding can be stopped. The representative of the agency would not be drawn on the actions that they could consider or the lack of general maintenance to the existing defences. It is understood that another meeting will be organised.

**24/058 Police report.**

The Chair reported that the May meeting provided little local information except concerning the reports of anti-social behaviour by a child riding an electric bike around the area. The local PCSO has been advised.

Cllr Bragg advised that the April meeting confirmed that burglary has been highlighted as an issue locally and will be more of a priority going forward for the police. It is understood that the liaison office is moving on to another role their replacement is awaited. One of the local PCSOs is specialising in anti-social behaviour prevention and will be invited to attend a parish council meeting.

**24/059 Ward Councillors Report.**

Cllr Flagg reported that Lesley Dedman has been re-elected as Chair of the council and that two planning committees have been established.

There is a review of the library service called Help shape the future of your library service. You can take part in the survey by visiting <https://haveyoursay.bpcouncil.gov.uk/libraries>.

**24/060 Discuss Respect Campaign.**  
Cllr Howland explained the main principle behind the new Respect Campaign supported by the DAPTC and NALC which ties in with the code of conduct and Nolan principles. The Clerk was asked to distribute the information and the proposal will be discussed further at the next meeting.

Clerk

**24/061 Discuss vacancy application.**  
Application from Tom Smith received to join the parish council this is to fill one of the outstanding co-option vacancies and does not require advertising prior to the appointment.  
Tom has confirmed that he is eligible. Proposed by Cllr Howland **resolution passed**, and declaration of acceptance completed.

**24/062 To receive reports from the Environment & Amenities working party including.**

**A/ Community Garden proposal.** No update.

**B/ Himalayan Balsam.** Agreed to be removed from the agenda.

**C/ Flower beds.** As below.

- Clerk confirmed both tenants had complied with parish council request to provide valid building insurance and public liability insurance documentation for file.
- The football club have confirmed that the goal posts will be moved for the summer period. The Clerk was asked to chase them along so that the grass area under the posts can be cut.
- Strimming of the boundary of the recreation ground is required. A quote has been obtained for £450. Proposed by Cllr Pountain and **resolution passed** to proceed.
- The Chair requested again that the scouts remove the wood pile at the back of their hall which is considered a fire risk and that a quarter light should be closed for security reasons. Cllr Connolly volunteered to assist with the removal.
- The sign regarding no parking on the village green requires replacement. Quotes to be obtained.
- As previously discussed, a quote for a new memorial bench has been obtained. Proposed Cllr Hetherington and resolution passed for £1080 plus VAT for supply and fitting. A small additional charge will also be covered for a plaque.
- Winkton fingerpost the Clerk reported that no progress has been made with BCP council to implement this project. Cllr Flagg will progress the matter.

Clerk

- The Chair reported that the bus stops are gradually being replaced. The last old one on Salisbury Road/Campbell Road now remains.
- Cllr Bragg asked about the road signs now hidden by vegetation and requiring cleaning. It was decided the best action was to report these issues online to BCP council.

**C/Flower tubs.**

Cllr Pountain and Cllr Hetherington advised that all the local pubs have now been contacted except The Oak regarding sponsoring new flower tubs.

The Fisherman's Haunt and The Lamb has both confirmed they wish to proceed. The Bear are just waiting for the return of their manager. The Guides have also confirmed that will assist with the planting. The Clerk will acknowledge to the Fisherman's and Lamb that the project is progressing.

Proposed by Cllr Bragg and **resolution passed** to place the orders for the tubs to be constructed.

Clerk

**24/063 Discuss any village events.**

Plans for the Christmas tree and lights to commence.

The Clerk was instructed to contact a local electrician to check the power supply on the green following issues last year.

Clerk

**24/064 To receive reports from the Burton Community Centre working party.**

Report circulated prior to the meeting.

The new flooring is in the process of being fitted following the insurance claim.

Following the successful outcome of a grant application by the volunteer centre management, new energy efficient white goods will be ordered shortly.

The Fire risk assessment has highlighted some issue with several of the doors which will require upgrading action shortly.

Sovereign housing continues to be chased regarding work on the trees bordering the community centre it is understood that the local manager has now returned to work and will chase this matter along.

Discussion held regarding the proposal to set up an unincorporated community group to run the community centre day to day. This would also allow the group to apply for grant funding which is presently not available to buildings managed by a parish council.

The Clerk reported that after speaking with the DAPTC and the internal auditor the advice is to seek further clarification. Both advised that legal advice should be sought.

It was therefore agreed to make further enquiries and to ask if BCP Council legal department can provide any guidance.

**24/065 To discuss the Traffic & Highways report and Community Speedwatch Team.**

Cllr Pountain reported that the scheme continues to be a success and receives positive feedback from many residents. There has been no update from BCP Council regarding the reduced limit on the Burley Road and Cllr Flagg will chase copying in Graham Farrant and Vicky Slade.

**24/066 Neighbourhood Plan briefing.**

At 1pm on Friday 14th May 2024 the Neighbourhood Planning Group (Mick, Alinda, Tony) met with Jo Witherden on-line via Teams.

The following subjects were discussed as part of the plan: -

- Flooding – roads impassable during floods and the latest flood map
- Traffic calming
- Key walking and cycle routes
- Local Green Spaces
- School parking

Jo has asked that before the end of the month we provide the following:

- Check the plotting of the local landmarks.
- Check the plotting / naming of Local Green Spaces and provide a description as to why these are important.
- Wording ref traffic calming etc.
- Check that Jo has the flooded road locations right.
- 

A remote follow-up meeting is planned for mid June 2024

**24/067 Financial Statement as at 14 May 2024 as attached.**

**A/DAPTC annual subscription resolution passed** to pay £1094.98.

**B/Scribe annual subscription resolution passed** to pay £489.60.

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Hetherington and **resolution passed.**

The meeting closed at 9.10 pm.

Date of next meeting Tuesday 18 June Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....