

Minutes

Burton & Winkton Parish Council

10 September 2024

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Maxine Mussell (Chair), Jodie Sloane, Michael Connolly, Diane Hetherington, David Flagg, Tony Bragg, and Tom Smith.

Also present: T Mayled (Clerk) plus 3 residents.

Part 1 Open Items.

24/105 Apologies for Absence.
Apologies none.

24/106 To Confirm the Minutes of the Meeting Held on 16 July 2024.
The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Cllr Hetherington and **Resolution passed.**

24/107 Declarations of Disclosable Pecuniary Interests.
Cllr Mussell declared her business interest through Hut Wash and Mussell Construction.
Cllr Flagg declared that as he is on the planning committee for BCP council he would not comment on any planning applications.

Public Participation.

One resident raised their concerns regarding the one or more rough sleepers on the recreation ground. This situation has been reported and the Chair advised that St Mungo's have visited twice but were unable to locate the tents. They have now been supplied with a map and directions. The parish council appreciates the concerns this matter may cause residents bordering the recreation ground. The Clerk was asked to follow up with ward Cllr McCormack.

Question raised regarding the stream flooding behind Treebys close, and that Places for People are denying responsibility. Cllr Flagg will make enquiries with BCP Council as to who is responsible for this drainage ditch.

Clerk

24/108 Chairman's Comments.

The Chair thanked Cheryl Pountain for all her service and work with the parish council following her recent resignation.

The council now has three vacancies, and an advert will be placed on the website and social media to try and recruit new councillors.

24/109 Planning Applications.

See separate schedule annexed to these minutes. The standard response will be issued for the tree applications.

No objections were raised to the other applications under review.

24/110 Correspondence.

A/ Invitation to Remembrance service

B/ Dog poop bags & dispenser

C/ Hedgehog signage

D/ Scouts letter

E/ Email from water company

A/ Cllr Flagg will represent the parish council at the Remembrance service at St Lukes. The Clerk to respond to the invitation.

B/ Suggestion from a resident discussed and considered a promising idea. A suitable dog bag dispenser can be purchased for £79. Exact locations and total cost with fitting to be researched for progression at the next meeting.

C/ BCP council have replied in a positive way asking for the exact locations for the signage so that a risk assessment can be conducted. The Chair will research.

D/ Scouts enquiry regarding replacement of entrance barriers – Please see below item 11.

E/ Email from Water2business claiming an outstanding bill of £518.42 for the recreation ground from the year 2019 up to date. They advise this is due to Southwest Water not informing them that the water meter on the recreation ground was changed back in November 2019. The Clerk has already challenged this invoice and awaits a reply. The councilors agreed this was not acceptable.

24/111 Discuss flooding across the village & flood wardens.

Cllr Flagg advised that he has a training session on the 17th September and can then update the parish council.

The Chair suggested that the coordinator for the properties in Stony Lane near the bridge is contacted to offer support through the provision of sand or sandbags. All agreed this was a promising idea and the Clerk was instructed to contact the resident.

Clerk

24/112 Police Report.

Cllr Bragg will liaise in future and register for the Dorset police alerts.

Cllr Mussell did attend the last online meeting and again the police are asking that all incidents are reported as this will escalate ongoing issues and hopefully trigger a response.

24/113 Ward Councillors Report.

Cllr Flagg reported that fly-tipping continues to be a major issue. Please report all cases immediately through the BCP website.

BCP Council are investigating reports of overgrown hedges but they need to check that the growth is encroaching over public footways before they can take any action.

Cllr Flagg has also been dealing with abandon vehicles but before BCP Council will act the tax and MOT must have expired.

Re-surfacing work is due to start on Stony Lane on the 19 September. The equipment has been delayed on previous contracts.

24/114 To receive reports from the Environment & Amenities working party including.

A/ Flower beds.

B/ Review tenants' documentation.

C/ Flagpole for Burton Green

A/ Flower tubs – Cllr Hetherington has now taken on this project. Tubs are installed at The Lamb, The Bear of Burton and on Stony Lane. Proposed sites include Jopp's corner and Winkton green. Sponsorship and the plaques are to be progressed.

B/ Tenants documentation – The Scouts have now supplied all the information requested. The football club has decided to leave the recreation ground due to drainage problems on the pitch. The Clerk has been instructed to write requesting formal notice in writing as required by the lease. Reference will then be made to our solicitor to ensure the correct procedure has been followed.

C/ The Chair has proposed considering a flagpole for Burton Green. All were in favour in principle depending on the location, cost, and size. This could also be used for the 80th anniversary of VE Day in May 2025. Agreed to research the options.

The Chair reported on the replacement of the barriers at the recreation ground which require repair and do not meet present regulations. Two quotes have been obtained so far for £3620 & £2250 plus VAT. The Clerk will research for an additional quote from one of the national suppliers.

Proposed by Cllr Mussell and **Resolution passed** by a majority to proceed.

A new bench has been installed on the recreation ground unfortunately this was found to be the wrong colour and has suffered water damage. The contractor will resolve this issue.

Clerk

- 24/115 Discuss any village events including.**
A/ Christmas tree for Winkton.
 A/ Following no response from BCP council Cllr Flagg will progress. Cllr Hetherington asked the Clerk to contact the school regarding the possibility of a **Maypole** event next year.
Armistice Day the Chair will contact the trumpeter who played on the village green last year.
 The URC will again hopefully organise the **carols by the green** this year.
 A new contractor for the parish Christmas tree and lights has been contacted.
- 24/116 To receive reports from the Burton Community Centre working party including.**
A/ Review power contract.
B/ Assignment of day to day running of Community Centre.
 The Chair reported that the finances continue to run on track as forecast for the community centre.
 The insurance claim has now been settled and the work completed.
 The new kitchen unit doors have been fitted and all the new appliances are in place. Approximately £600 remains from the grant funds received for kitchen improvements.
A/ Power contract – The Clerk circulated the details prior to the meeting for a new fixed price 24 months contract. **Resolution passed** to switch to the new broker but with the present supplier.
B/ Chair to follow up.
- 24/117 Review & adopt**
A/ Training policy.
 Circulated in advance by the Clerk. Proposed by Cllr Mussell and **Resolution passed** to adopt.
- 24/118 To discuss and agree budget limit re Grants policy.**
 Quick discussion held. To remain on the agenda and agreed at the next meeting.
- 24/119 Discuss unregistered land review.**
 Initial action is to contact the landowners and try to identify who owns some of the strips of land and verges. BCP council, Meyrick Estate and approximately four other landowners should be the first point of contact. Cllr Bragg with Cllr Smith will commence the process.

Clerk

24/120 To discuss the Traffic & Highways report and Community Speedwatch Team.
Cheryl Pountain was thanked by the Chair for her work with the team. Cllr Hetherington has taken over this role and events will be organised from October onwards.

24/121 Neighbourhood Plan briefing & update.
A draft copy of the NP has gone out for an 8-week public consultation from Friday 23rd August 2024 - Friday 18th October 2024.

Hard copies of the draft are currently held at Christchurch Library, Burton & Winkton Parish Hall, Bear of Burton, The Oak, Fisherman's Haunt and Lamb pubs.

Notification of the consultation has been advertised on various FB pages, Parish Council notice boards and sent to Echo and local Advertiser. Electronic copies of the documents can be found on the PC web page: -

https://www.burtonandwinktonparishcouncil.gov.uk/Public_Consultation_48647.aspx

Two walk-in events have been arranged for Wednesday 28th August 2024 from 4pm-7pm and Monday 7th October 2024 from 3pm-6pm.

Action raised to further advertise with Bournemouth Echo and New Milton/Lymington Advertiser which covers the Christchurch area. Also to advertise once weekly on PC Facebook pages.

24/122 Financial Statement as of 10 September 2024 as attached.
Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Hetherington and **Resolution passed.**

The meeting closed at 9 pm.

Date of next meeting Tuesday 22 October Burton Community Centre, Sandy Plot at 7.30pm.

Signed..... Date.....