

# Minutes

## Burton & Winkton Parish Council

### 22 October 2024

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

**Present:** Maxine Mussell (Chair), Jodie Sloane, Michael Connolly, Diane Hetherington, David Flagg, Tom Smith and Tony Bragg (who joined the meeting at 7.35pm.)

**Also present:** T Mayled (Clerk) plus 4 residents.

#### Part 1 Open Items.

**24/123 Apologies for Absence.**  
Apologies none.

**24/124 To Confirm the Minutes of the Meeting Held on 10 September 2024.**  
The minutes were then taken as read, confirmed as a true record and to be signed by the Chairman. Proposed Cllr Hetherington and **Resolution passed.**

**24/125 Declarations of Disclosable Pecuniary Interests.**  
Cllr Mussell declared her business interest through Hut Wash.  
Cllr Flagg declared that as he is on the planning committee for BCP council he would not comment on any planning applications.

#### **Public Participation.**

A resident raised concerns regarding speeding traffic through the parish and asked what actions are being taken to tackle the issue.

The Chair explained that a community speed watch team has been set up and is proving highly successful with most of the residents supporting the initiative. The police speed camera van often joins these checks.

BCP council and the Highways department have been approached many times asking for speed calming measures but have advised that until a fatal accident occurs there is little chance that improvements will be authorised.

The resident was asked to write to the Police and Crime Commissioner and register their concerns with BCP Council through their website.

24/126	<p><b>Chairman's Comments.</b> No comments.</p>	
24/127	<p><b>Planning Applications.</b> See separate schedule annexed to these minutes. The standard response will be issued for the tree applications.</p> <p>No objections were raised to the other applications under review.</p> <p>The refusal of the planning application re change of use of the previous doctor's surgery to a veterinary practice was briefly discussed and Cllr Flagg advised that the applicant has the right to appeal.</p> <p>The parish council remain supportive of the change in use in principle and are concerned about the future of the building staying empty and falling into disrepair. The Clerk was instructed to advise the veterinary practice that their proposal is still supported by the parish council.</p>	Clerk
24/128	<p><b>Correspondence.</b></p> <p><b>A/ URC request for Annual village community event on December 8<sup>th</sup> at 4pm.</b> Discussed and agreed. Contribution of up to £100 agreed to cover the cost of mince pies and hot drinks. Clerk to advise.</p> <p><b>B/ Community Governance review as announced by BCP Council.</b> Documentation supplied via the DAPTC had been circulated. Agreed to support the request from the DAPTC to BCP council for a briefing with a questions &amp; answer session before the parish council could respond.</p>	Clerk  Clerk
24/129	<p><b>Discuss flooding across the village &amp; flood wardens including supply of sandbags &amp; sand.</b> Cllr Flagg reported that BCP council have been running training sessions for ward councillors.</p> <p>Cllr Flagg now understands that the Avon Valley Path is the responsibility of Hampshire CC. The Clerk has been instructed to contact Hampshire CC to confirm this information. It is also understood that the Environment Agency has no plans to carry out repairs.</p> <p>Discussion held regarding the parish council obtaining sandbags and sand to then assist the properties directly affected by flooding under the bridge. The major issue is caused by vehicles forcing their way through the road closed signs and creating a wake which floods onto the properties. In consultation with the local flood warden an initial supply of sandbags and sand are to be purchased by the parish council and lent out as required.</p> <p>Proposed by Cllr Bragg and <b>Resolution passed</b> to spend up to £500.</p>	Clerk

**24/130 Police Report.**  
 Cllrs Bragg attended the latest police liaison call.  
 Drug dealing locally one concern although operation VIPER has been successful.  
 Shop watch has also been set up in Christchurch to help tackle shoplifting.  
 “e bikes” are also a problem and in Burton an electric motorbike ridden by a minor.

**24/131 Ward Councillors Report.**  
 Cllr Flagg reported the issue of anti-social behaviour around the convenience store in Avon View Road. It is now understood that a resident has been arrested and that the housing association are progressing an eviction order.  
 A budget review consultation is to be announced by BCP council and Cllr Flagg will distribute the details when available.

**24/132 To receive reports from the Environment & Amenities working party including.**

- A/ Flower beds.**
- B/ Review tenants’ documentation.**
- C/ Flagpole for Burton Green**
- D/ Water bill**
- E/ Discuss and agree replacement barriers for the rec.**
- F/ Discuss and agree Christmas tree expenses.**
- G/ Discuss and agree dog poop bags & dispensers.**
- H/ Hedgehog signage**

A/ Flower tubs – No update.

B/ Tenants documentation – The Clerk reported that the football club has not responded to several emails asking for written confirmation that they wish their lease terminated and requesting the return of the keys. The Clerk was instructed to send a letter and copy in the football association.

C/ To be researched further.

D/ Details previously circulated. The bill has now been reduced from £518 to £195. All agreed this was now acceptable. The scouts and football club will be advised.

E/ Quotes and details have been circulated cheapest quotation from a local supplier is to be accepted. Proposed by Cllr Hetherington and Resolution passed to proceed with two new barriers and gates from Dan Shutler at £2250 plus VAT per entrance.

F/ Quotes and details have been circulated. Proposed Cllr Hetherington Resolution passed to proceed with Country Care products to supply the tree and lights. This includes installation

**DF**

**Clerk**

**MM**

**Clerk/MM**

**Clerk/MM**

	and removal of the lights and tree plus the lights remain owned by the council.	
	G/ Decision to proceed with three initial dispensers located on land under the parish councils' control – Martins Hill Recreation Ground, Burton Green and at the community centre. Proposed by Cllr Bragg and Resolution passed. Three units from JRB for £79 per unit to be purchased.	Clerk/MM
	H/ No response from BCP Council despite being chased twice. Cllr Flagg will provide the contact details for the head of the department for the Clerk to contact.	Clerk/DF
<b>24/133</b>	<b>Discuss any village events including.</b>	
	A/ <b>Silent silhouette for Winkton.</b>	
	B/ <b>Maypole event.</b>	
	A/ Being collected tonight.	MC
	B/ The school have confirmed they wish to hold the event next year, a date is yet to be agreed.	Clerk/DH
<b>24/134</b>	<b>To receive reports from the Burton Community Centre working party including.</b>	
	A/ <b>Assignment of day to day running of Community Centre.</b>	
	A/ To be progressed.	MM
	The Chair reported that the income from the community centre remains on track and presently stands at £9500.	
<b>24/135</b>	<b>Discuss budget for 2025/26 and precept requirement.</b>	
	Initial discussion held and councillors hope to keep the increase in the precept to a minimum although the parish element remains the lowest in the neighbouring area.	
<b>24/136</b>	<b>To discuss and agree budget limit re Grants policy.</b>	
	Discussion held and decided that each application will be assessed on its own merits with no overall annual budget set at this time.	
<b>24/137</b>	<b>Discuss unregistered land review.</b>	
	No update at present.	TS/AB
<b>24/138</b>	<b>DAPTC 2024 AGM Notification.</b>	
	Proposal from the DAPTC to convert to a Limited company. All agreed this was understandable and supported the action.	

**24/139 To discuss the Traffic & Highways report and Community Speedwatch Team.**

See discussion above.

Additional volunteers are always required.

**24/140 Neighbourhood Plan briefing & update.**

- The NP Public consultation has now concluded. The consultation ran for an 8-week period.
- Planning consultant Jo Witherden has confirmed that to date the response has been low and it may be worth extending the public consultation period?
- Jo also advised that we are also waiting for responses from critical statutory consultees/major landowners-Meyrick Estate, BCP, Historic and Natural England. Parish Clerk has again sent reminders to all mentioned.
- Suggest extending consultation period for a further 4 weeks concluding on 15/11/24.

**24/141 Financial Statement as of 22 October 2024 as attached.**

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Sloane and **Resolution passed.**

The meeting closed at 8.35 pm.

Date of next meeting Tuesday 3 December Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....

