

# Burton & Winkton Parish Council

## 25 February 2025

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

**Present:** Maxine Mussell (Chair), Michael Connolly, Diane Hetherington and Haida Nazar.

**Also present:** T Mayled (Clerk) plus 3 residents.

### Part 1 Open Items.

**25/020 Apologies for Absence.**

Apologies received and accepted from Cllr Flagg, Cllr Bragg, Cllr Smith, and Cllr Sloane.

Request received and agreed that Cllr Sloane may step back over the next few months.

**25/021 To Confirm the Minutes of the Meeting Held on 21 January 2025.**

The minutes were then taken as read, confirmed as a true record and to be signed by the Chair. Proposed Cllr Hetherington and **Resolution passed.**

**25/022 Declarations of Disclosable Pecuniary Interests.**

Cllr Mussell declared her business interest through Hut Wash.

**Public Participation.**

One resident asked about the heating situation in the community centre following the failure of the boiler.

The Chair explained that temporary heaters have been provided, and that the hall is heated prior to hirers arriving.

**25/023 Chairman's Comments.**

The Chair wished to remind residents that all the councillors are unpaid volunteers who provide their time free of charge for the good of the community. All decisions are made on a collective basis by the councillors and that the website provides further guidance on the parish council.

Councillors were reminded that all correspondence and enquires addressed to the parish council must be directed through the Clerk.

**25/024 Planning Applications.**

See separate schedule annexed to these minutes. The standard response will be issued for the tree applications.

No objections were raised to the other applications under review.

**25/025 Correspondence.**

**A/ Enquiry re additional work on new gates.**

**B/ Football club request to terminate their lease.**

**C/ Wyatt Homes planning application to build on Derritt lane.**

A/ In answer to enquiries received the replacement gates are part of the ongoing rejuvenation programme of the recreation ground and were also necessary to meet the latest regulations. The gates also required repairs, and one was a health and safety concern. Further work is required such as hard standing around the gates but due to the wet weather this has been delayed, and a contractor's quote is awaited.

It was discussed that the recreation ground is not promoted as a secure site for dog walking and all dogs should be kept under control.

B/ The Clerk advised that still no contact has been received from the football club despite a further chaser email concerning their request to terminate the lease.

The solicitor has advised that another chaser communication should be sent stipulating a deadline for a response this has been agreed at 14 days from the letter.

No keys to the car park have been returned although the keys to the hut have been. Unfortunately, the hut as requested has not been cleared and a skip will be required.

C/ This item related to the further developments planned by Wyatt Homes for Derritt Lane in the neighbouring parish.

After discussion concerns were raised regarding flooding in the area, the increased volume of traffic from the development, the strain on services such as doctors & schools and the treatment of sewage from the site, all of which will have a direct impact on Burton & Winkton

The Clerk will contact Bransgore & Sopley parish councils to register our concerns.

Clerk

Clerk

**25/026 Discuss flooding across the village & flood wardens.**

The Clerk advised that as instructed Graham Farrant Chief Executive at BCP council had been contacted regarding concerns of flooding across the parish. This enquiry was then passed to Glynn Barton, Chief

Operations Officer who passed the message to Amanda Barrie, Director of Commercial Operations who advised that Matt Hosey, Head of the Flood and Coastal Erosion Risk Management Team would be in contact. The Clerk awaits a response.

**25/027 Police Report & discuss ANPR cameras.**

In Cllr Bragg's absence, the Chair reported that on the last police liaison phone call

- The mobile Police Station mentioned last month has been delay as the vehicle is too heavy
- There is a suggestion of drug dealing on Christchurch High Street, the police would appear to be targeting a couple of individuals.
- There has been another sling shot attack in Winkton - the police are investigating.

**25/028 Ward Councillors Report.**

Cllr Flagg not present.

**25/029 To receive reports from the Environment & Amenities working party including.**

**A/ Flagpole for Burton Green.**

**B/ Hedgehog signage.**

**C/ Scouts events.**

**D/ Discuss & agree cost of additional signage and installation of the dog poo dispensers.**

A/ Response from BCP Council re planning requirement previously circulated. The parish council agreed to proceed to planning with an application (cost £216.50) for the 7m pole. Proposed Cllr Nazar and **Resolution passed.** Clerk to progress.

Clerk

B/ The Clerk has chased and been advised that the signage is now in the workshop for production.

C/ The Chair requested that the parish council is advised of the dates that the scout hall is in use this will avoid any potential clash with other hirers of the recreation field or car park, assist with the security of the area and alleviate any Health & Safety issues. The Clerk to contact the scouts.

Clerk

D/ Details and quotes circulated in advance. Proposal for the installation with signage of three bins initially. Total cost £575 proposed by Cllr Connolly and **Resolution passed.** Chair to progress.

MM

**25/030 Discuss any village events including.**

**A/ Maypole event.**

**B/ Easter Raising of the Cross**

**C/ 80<sup>th</sup> Anniversary of VE Day**

A/ The school has proposed 2nd May.

B/ The Clerk was instructed to contact the URC to request the details.

C/ It is hoped that the flagpole may be installed by this date.

**Clerk**

**25/031 To receive reports from the Burton Community Centre working party including.**

**A/ Assignment of day to day running of Community Centre.**

A/ The Chair advised that the solicitor has now provided a note for file of his conversations, and understanding in which he suggests the parish council considers entering into a service agreement with the community group to document the services that they provide to the council. Chair to progress

**MM**

The community group provides a service from the premises and do not have any involvement in the finances of the council or require any assignment of the lease.

The Clerk has been requested to research for another broadband/phone provider who can offer a higher internet speed as this has been raised by some hirers.

**Clerk**

The Chair reported that issue with the alarm system continues and a quote for a replacement control panel has been provided by Churches.

The details have been circulated and proposed by Cllr Hetherington that on receipt of a more detailed breakdown of the costs the work totally £868 is accepted. **Resolution passed.**

**25/032 Discuss unregistered land review.**

Councillors Bragg and Smith not present. No update.

**25/033 To discuss the Traffic & Highways report and Community Speedwatch Team.**

More volunteers are required, and an appeal will be made over social media.

The latest dates and locations have been circulated to the team.

**25/034 Neighbourhood Plan briefing & update.**

Cllr Connolly reported that feedback from BCP council regarding the housing figures are still awaited.

The meeting with Hinton Admiral Estate is still to be arranged

**25/035 Discuss and agree to re-appoint internal auditor.**

The Clerk explained the requirement to re-appoint the internal auditor.

Proposed by Cllr Mussell and **Resolution passed** that Do The Numbers Ltd are instructed again this year.

**25/036 Discuss and agree**

**A/ Insurance policy renewal**

**B/ Waste contract**

A/ Clerk confirmed this policy is parish council general and not the community centre which has a separate policy. Details previously circulated premium increased from £1124 to £1135.

B/ Clerk confirmed this is community centre expense. Details previously circulated waste contract with BCP council increasing from £369 to £380 pa.

**Proposed by Cllr Mussell and Resolution passed to accept both renewals.**

**25/037 Financial Statement as of 25 February 2025 as attached.**

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Mussell and **Resolution passed.**

**A/ Clerk salary scale review.**

A/ The Chair reported that the matter had been discussed with DAPTC who were most helpful in explaining the process based on specific criteria.

The Chair conducted the review in accordance with DAPTC's criteria based formula and in conjunction with the current NALC Local Government Service Pay Agreement, resulting in a change of NALC pay scale grade from SCP8 to SCP22 from the 1<sup>st</sup> March. Proposed Cllr Mussell and **Resolution passed.**

The meeting closed at 8.25 pm.

Date of next meeting Tuesday 8 April Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....

