

Minutes.

Burton & Winkton Parish Council

15 July 2025

Minutes of the Meeting of Burton & Winkton Parish Council held this day at Burton Community Centre commencing at 7.30pm.

Present: Maxine Mussell (Chair), Michael Connolly, Diane Hetherington, Tony Bragg and Haida Nazar.

Also present: T Mayled (Clerk) plus 5 residents.

Part 1 Open Items.

25/094

Apologies for Absence.

Apologies received and accepted from Cllr Flagg and Cllr Smith.

25/095

To Confirm the Minutes of the Meeting Held on 17 June 2025.

The minutes were then taken as read, confirmed as a true record and to be signed by the Chair. Proposed Cllr Hetherington and
Resolution passed.

25/096

Declarations of Disclosable Pecuniary Interests.

Cllr Mussell declared her business interest through Hut Wash.

Public Participation.

No questions raised.

25/097

Chairman's Comments.

The Chair reported that she had attended the Civic Ceremony in Christchurch and met Sir Christopher Chope MP.

Mr Chope referred to the Avon valley path and his desire to reinstate the finishing end leading to the Ducking stall. The suggestion of a boardwalk or some form of Bailey bridge construction was discussed.

The Chair thought this was a proposal that the parish council would wish to support. After a discussion, the councillors agreed. The Clerk was instructed to contact Mr Chope and ask in what way the parish council could support his proposal.

Clerk

25/098

Planning Applications.

See separate schedule annexed to these minutes. The standard response will be issued for the tree applications.

No objections were raised to the other applications under review.

25/099	<p>Correspondence. A/ Christchurch FC enquiry.</p> <p>A/ Further discussion held with concerns raised regarding increased traffic, that no facilities are presently available, lack of background information on the proposal and that Burton Youth are already established in the area. One off hire would be considered. Clerk to advise the club.</p>	Clerk
25/100	<p>Discuss flooding across the parish.</p> <p>No update.</p>	
25/101	<p>Police Report & discuss CCTV. Cllr Bragg reported that he attended the police liaison meeting on the 25 June.</p> <p>The mobile police station has now been set up and will be sited on the first Tuesday of every month in Saxon square.</p> <p>Dorset police hope to recruit 40 more police officers and the presence in Christchurch will be increased it is not known if any will be deployed to Burton & Winkton.</p> <p>E-bikes continue to be a major issue, but drug dealing has been curtailed at present.</p> <p>The Clerk was asked to chase up BCP council regarding possible CCTV in the area.</p>	Clerk
25/102	<p>Ward Councillors Report.</p> <p>None.</p>	
25/103	<p>To receive reports from the Environment & Amenities working party including.</p> <p>A/ Flagpole for Burton Green.</p> <p>B/ Football request to terminate lease.</p> <p>C/ Scouts rubbish clearance & electrical socket</p> <p>D/ Speed limit Sandy Plot</p> <p>E/ Defibrillator located at the old medical centre.</p> <p>A/ The Clerk reported that he had chased the application decision but has not received a reply. Chair noted the Heritage Statement sent in error remains on line, Clerk instructed to chase removal once more.</p> <p>B/ The Chair advised that the correct paperwork had now been received from the solicitors. The documentation will be completed by the Chair and Cllr Flagg.</p> <p>C/ No update from the scouts. The Chair asked the Clerk to email the Scouts chasing a response.</p>	<p>Clerk</p> <p>MM</p> <p>DF</p> <p>Clerk</p>

	<p>D/ Response to Cllr Flagg previously distributed. BCP council advise that currently the consideration to introduce a 20mph limit in Sandy Plot stands at 127 out of 139 possible sites. Cllr Flagg will be requested to challenge further this decision based on the road being a cul-de-sac and that the community centre is in constant use by children of all ages and numerous other vulnerable groups.</p> <p>E/ The Clerk advised that he had been unable to speak with Sir Christopher Chope regarding the new owners of the previous medical centre building.</p> <p>There has not been any response to the two letters hand delivered to the building addressed to the new owners asking for clarification regarding the continued siting of the defibrillator unit. The Clerk has now written direct to South Coast Medical Group.</p> <p>The Clerk was asked to follow up with the URC as a potential site to relocate the unit if necessary.</p>	<p>DF</p> <p>Clerk</p>
25/104	<p>Discuss any village events including.</p> <p>A/ Scouts carnival</p> <p>The Chair explained that while it had not been possible to be present or represented on the day due to other commitments, the parish council had made certain the grass was cut short, young trees re-staked and the Martins Hill Lane entrance landscaped ahead of the date. The parish council also stepped in last minute to liaise direct with BCP to ensure the correct Temporary Entertainment Licenses were issued allowing the event to proceed.</p> <p>Cllr Nazar advised that the event had been very enjoyable.</p> <p>The Chair announced that it is hoped that VJ Day on the 15 August will be marked by the usual resident playing his bugle on the village green. The details will be advertised on social media once known.</p>	<p>MM</p>
25/105	<p>To receive reports from the Burton Community Centre working party including.</p> <p>A/ Assignment of day to day running of Community Centre.</p> <p>B/ Discuss Leylandii hedge work.</p> <p>C/ Insurance renewal.</p> <p>A/ No update.</p> <p>B/ The Chair advised that a second quote for the removal of the hedge had been received for £10k plus VAT plus £1.5k for stump grinding. This compares to the updated original quote from one contractor for £4900 plus VAT. Two more quotes are awaited.</p> <p>The Clerk confirmed that Sovereign Housing had been contacted with a request for a contribution to the cost. The Clerk also recommended that authorisation of the work should be requested from Sovereign as the freeholder.</p>	<p>Clerk</p>

	<p>C/ The Clerk prior to the meeting distributed last year's premium and explained that renewal of the community centre insurance will be due on the 1st September and therefore between meetings. After discussion proposed by Cllr Mussell and Resolution passed to sanction up to a 15% increase.</p>	Clerk
25/106	<p>Discuss unregistered land review.</p> <p>Cllr Bragg reported that the process is progressing but that it will be the smaller parcels of land which present the real challenge. He will also research enlarging and improving the quality of the map being used.</p>	TB
25/107	<p>To discuss Community Speedwatch including A/ SID/VAS sign repairs/removal.</p> <p>Cllr Hetherington reported that the team continue to hold sessions and were joined by the police at the last event recording over 1,000 cars with 50 caught speeding.</p> <p>The vast majority of residents continue to support this initiative.</p> <p>Following the response from BCP council advising that the SID/VAS were to be removed as they are uneconomic to repair the Clerk was instructed to challenge this response.</p>	Clerk
25/108	<p>Discuss & re-adopt</p> <p>A/Communications & Social media policy.</p> <p>B/Dignity at work.</p> <p>C/Community grant policy.</p> <p>Policies were circulated prior to the meeting and Resolution passed unanimously to re-adopt.</p>	
25/109	<p>Discuss & consider Councillor vacancy/application.</p> <p>Potential application received for one of the vacancies. The applicant wishes to attend the September meeting before proceeding.</p>	
25/110	<p>Discuss Business Continuity planning.</p> <p>Following the recent issue with the Clerk's laptop the Chair suggested the need for a Business Continuity Plan, to ensure in the event of an emergency or the unexpected the parish council is organized and prepared to carry on. This should include a comprehensive list of login details and passwords, contacts, who to call, where to find, duplicate keys etc The Clerk was instructed to set this in motion.</p> <p>The Chair advised that such a document already exists for the community centre.</p>	Clerk

25/111

Neighbourhood Plan briefing & update.

Cllr Connolly advised that he would chase up contact from Jo Witherden following the recent announcements concerning the withdrawal of funding for Neighbourhood plans.

MC

25/112

Financial Statement as of 13 May 2025 as attached.

Resolved to ratify payment of above accounts. Annexed to these minutes.

Proposed by Cllr Bragg and **Resolution passed.**

Details of invoices circulated in advance.

A/ Payment agreed to Hut Wash for £664.50 proposed by Cllr Nazar and **Resolution passed.**

B/ Quotation for the repairs to the playground equipment for £1208 from BCP Council parks department previously discussed Proposed by Cllr Mussell and **Resolution passed.**

The meeting closed at 8.30 pm.

Date of next meeting Tuesday 9 September Burton Community Centre, Sandy Plot at 7.30pm.

Signed.....

Date.....