



# BURTON & WINKTON PARISH COUNCIL

BURTON COMMUNITY CENTRE

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## Draft Minutes

of the Meeting of Burton & Winkton Parish Council  
held on Tuesday 14<sup>th</sup> July 2026

**Present:** Chair, Cllr Mussell, Ward Cllr Flagg, Cllr Connolly, Cllr T. Hetherington, Cllr D. Hetherington, Cllr Nazar, Cllr Butler, Cllr Smith, Cllr Ramsey, Clerk, Katie Hughes and 3 parishioners.

1. No apologies for absence were received. **The Clerk confirmed that the meeting was quorate.**
2. The Minutes of the Meeting held on 16 June 2026 were approved. No matters were arising. **RESOLVED: The minutes were approved unanimously and signed by the Chair.**
3. **Declarations of Interest were given as follows:**
  - Chair, Cllr Mussell – Hut Wash and cleaning.
  - Cllr Tom Butler – grounds maintenance, Village green and recreation areas.
  - Ward, Cllr Flagg – planning matters.
4. **Public Participation**
  - A Resident wished to know if the request to enclose Martins Hill Recreation Ground was still being considered. It was confirmed the matter had been researched and discussed at previous meetings and remains under consideration pending costings. **ACTION:** Clerk to chase the contractor for fencing quote and review fact finding report presented in April
5. **Chairman's Comments**
  - There was nothing to update.
6. **Planning Applications**
  - No updates or outstanding applications had been received for discussion from BCP.
  - **Land North of Salisbury Road** – further details will be reported under item 18, regarding the Neighbourhood Plan update.

Signed \_\_\_\_\_ (Chair) - (08.09.27)

- **Land off Burley Road** – No further update yet after meeting held with Wyatt Homes last week.

## 7. Correspondence

- A resident contacted the Parish Council regarding a potentially overgrown hedgerow from the recreation ground encroaching onto her boundary fence in Whitehayes Road. It was confirmed that her fence is close-board rather than chain-link.
- The Chair advised that the resident's enquiry ties in nicely with a separate prescheduled meeting with the superior landlord at which Martins Hill Recreation Ground/Whitehayes Road boundary matters, and other related infractions are to be discussed. **ACTION:** Clerk to respond to resident confirming that the matter is under review.

## 8. Flooding Across the Parish

- There was no update regarding the road-closed barriers. The Christchurch Ward Councillors have expressed dissatisfaction with the officer's response received to date.
- Forward planning matters were discussed, including the need for ditch clearance and concerns about restrictions within the stream near Burnham Road. A site visit has been undertaken by Cllr Butler and Cllr McCormack, and the following issues were noted:
  - The Clockhouse stream feeds into the drainage system; Heathlands Close is heavily overgrown in the stream area.
  - A blockage was identified on Salisbury Road.
  - Responsibility for clearance remains unclear and may fall to the Environment Agency.
  - Himalayan balsam is present along sections of the watercourse.
  - Ditches in Preston Lane are blocked.
  - The green area is backing up into Treeby's; responsibility for this section lies with Places for People. The Clerk will locate previous correspondence from the archives; Places for People should be able to assist with determining responsibilities. **ACTION: Clerk to investigate contact details for them.**
- Members commented that establishing a periodic maintenance schedule should be researched and to make enquiries with BCP regarding the smaller ditches within the village.

## 9. Police Report

Inspector Scott Jones hosted his first meeting and provided an overview of recent activity.

- Over the past 30 days, 35 calls were recorded, the majority relating to nuisance behaviour. There were 21 shoplifting incidents reported in Somerford and at Bailey Bridge. Five youths are currently on bail in connection with ongoing investigations.
- In Burton, a break-in and fire occurred in Salisbury Road, police are working on the assumption this was linked to separate property break-in in the vicinity where a shed was targeted and petrol was stolen both incidents remain under investigation.

Signed \_\_\_\_\_ (Chair) - (08.09.27)

- Inspector Scott provided an update noting that three PCSOs have been allocated to the area but are not yet deployed. Additional officers are expected to commence duties in August. Tim from the neighbourhood policing team was also noted as a point of contact.
- The Chair will send an email to the current designated PSCO following this meeting to request an update. **ACTION: Cllr Mussell to send an email.**

#### **10. Ward Councillors' Report (Cllr DF)**

- Members noted that a new Chief Constable has been appointed following the recent retirement of the previous postholder.
- Updates were provided on Police Crime Commission panels and Licensing Committee matters.
- A complaint was received regarding grass-cutting practices. The cutting regime is due to change in August, with areas being either cut or strimmed, but not both.
- Complaints regarding dog fouling were noted.
- Attention is required on Salisbury Road near the noticeboard, and this is to be followed up.

#### **11. Environment & Amenities Update**

##### **Access to Playing Field – Contractor Damage**

- An estimate of £450 has been received for repairs and reinstatement of damaged perimeter to established hedgerow at the recreation ground. The superior landlord, is aware of the matter. Mature shrubs are to be replaced and temporary post-and-rail fence to be installed to protect and prevent further incursion. Reimbursement of costs to be sought from the resident responsible for the damage. **ACTION: Clerk to monitor the project.**

##### **Bournemouth Water – River Avon Breach**

- Works relating to the River Avon breach have been completed and the item should be removed from the agenda. Lawyers remain involved, but no further action is required by the Parish Council.

##### **Football Club – Lease Termination Request**

- No update has been received from the Council's solicitors. The Clerk continues to chase.

##### **Scouts – Electrical Socket, Lights and Water Meter**

- The water meter is running normally; the next bill will confirm usage. A reminder was asked to be issued that water, and electricity must be switched off when leaving the hut. **ACTION: Clerk to send reminder and look out for next bill.**

### **Tri Parish Meeting Proposal (Burton & Winkton, Sopley, Bransgore)**

- A meeting between the three parishes is proposed with the aim of forging a working relationship on mutual matters that directly impact all three such as, but not limited to, proposed housing developments **ACTION: Clerk to** contact respective Clerks requesting an initial Tri-parish **meeting at the earliest opportunity.**

### **Obscured Road Signs and Verge Cutting**

- The Chair has sent an email to BCP reporting broken, illegible and obscured road signage.

### **Martins Hill Recreation Ground**

- An update will be given after the scheduled meeting on Friday, 17<sup>th</sup> July 2026 with the superior landlord regarding maintenance, husbandry and boundary matters at Martins Hill Recreation Ground. **ACTION: Chair, Cllr Mussell and Cllr Butler.**

### **12. Bus Shelter Replacement – Burton Green**

No additional quotes received yet – several joiners have shown interest by attending but none of these have resulted in provision of a quote The ownership of the parcel of land the bus shelter is sited on needs to be established. **ACTION: Chair, Cllr Mussell.**

### **13. Recent Village Events**

• **Scout Carnival – 4 July 2026** - Very hot day; the parish council pop-up stall was very successful. – Chair thanked those councillors who helped and manned the gazebo on the day. Cllr T Hetherington was thanked for her amazing public engagement. In terms of event management, concerns were raised regarding cars driving around the event area unmarshalled, to be noted ready for next year's event.

### **14. Burton Community Centre Update**

It was noted that the 5% retention for the first year of the grant payment had not been applied, and the grant had been released in full.

A site visit with Sovereign to review hedgerow maintenance and boundary matters is pending; the date is to be confirmed. The Clerk has chased and will secure a date with James Tarrant. **ACTION: Clerk to chase site visit.**

### **15. Unregistered Land Review**

No further updates after maps received and item to be removed from future agendas.

### **16. Community Speed Watch**

There were no updates due to the recent hot weather, and it had been recommended from the authorities not to continue until the weather is cooler. 7.00am monitoring sessions on Burley Road were suggested.



## 17. Potential Future Parish Projects

Community open sessions on the green were discussed. Dates and proposals were requested to be submitted to the Clerk for coordination. Any ideas for future projects should be submitted to the clerk with costings, for consideration at a future meeting **ACTION: All.**

## 18. Burton & Winkton Neighbourhood Plan (Cllr MC)

- B&WPC draft Neighbourhood Plan was reported as currently with the BCP inspector for review.
- Bargate's proposal of 5 June 2026 for approximately 100 dwellings north of Salisbury Road was noted. The scheme indicates 50% affordable housing.
- Reference was made to the wider housing market, with 9,000 homes for sale within a 10-mile radius, including 4,000 affordable units. Concerns were raised regarding the supply-and-demand rationale, Suds provision and sewage capacity. Affordable housing at £350,000 was noted.

## 19. Clerk's Report

### Financial Reports and Payments

- The expenditure schedule, bank reconciliations and financial reports circulated prior to the meeting were approved and **signed by the Responsible Financial Officer and the Chair.**
- Supplier payments circulated prior to the meeting were **approved for signing by the Chair, Cllr Mussell, Cllr Nazar and the Clerk/RFO.**

### Policies and Governance

- The Grant Form and accompanying policy, to replace existing as recommended in the auditor's report, **were approved and adopted.**
- The Internal Control Policy was **approved and signed.**

### Audit and Transparency

- The Clerk confirmed that the AGAR and associated audit documents have been submitted to BDO.
- The Clerk also confirmed that the Notice of Public Rights has been published.

### Website Contact Forms

- Vision ICT confirmed that the website contact forms are now functioning correctly.

The meeting closed at **9.00pm**

**Date of Next Meeting, Tuesday 8 September 2026 – 7.30pm**

Cllr Smith sent apologies for this date due to prior commitments.

Signed \_\_\_\_\_ (Chair) - (08.09.27)